

Global Grant Early Questions Form (6Q)

*These six questions will help you and your partners flesh out the basic concepts for your project. However, **the online grant application is very different**; you can see a sample [Word template here](#). As you complete these questions, please read the resources provided. Answer each part of the question concisely. Explain assumptions and include facts or data which support conclusions. Take as much space as you need. Include supporting documents and images as needed. Here is a link to the [GG Resources Folder](#), with documents and video guidance from RI, TRF and D5100.*

Project Title

Ngamwa Primary School WASH Project

Project Location

Country

Kenya

Region or
Community

Rotary District 9212, Nyeri County,, Kenya

Dates of Project

Expected Start and
Completion (mo/yr)

August 2024- July 2025

Host Club

Club Name &
District Number

Portland Pearl Rotary Club D- 5100

Primary Contact
Name, Email, Phone

Dawn Schneider 503-522-1439
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**International
Club**

Club Name &
District No.

Rotary Club of Kikuyu - District 9212

Primary Contact
Name, Email, Phone

George Ngotho
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**This form
submitted by:**

Name
Email, Phone

Dawn Schneider 503-522-1439
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Revision Date

Eligibility

- Total project is at least \$30,000 USD. Grant from TRF will be less than \$400,000.
- Project meets eligibility for (at least) one of Rotary's [seven Areas of Focus](#).
- Host club and sponsor have both completed their annual qualification to receive a Rotary global grant, or will become qualified before submitting the GG application.
- Project involves active participation by Rotary members.

1. Project & Area of Focus

Preparation: Read the [Area of Focus Policy statement](#) and the [detailed Guidelines for the main AOF category of your project](#).

- Summarize the project objectives and specific actions for meeting those objectives.
- Explain how this project fits the primary Area of Focus that you intend to apply for, how it follows the Area of Focus Guideline(s) and fits with TRF policy.

This project's primary focus is on Water Sanitation and Hygiene. The project has two components-

- 1- Drilling a bore hole which will provide water to the local primary school and community
- 2- Building latrines at the school and providing a WASH program to the students. The proposal is to build 30 latrines.

Ngwama Primary school currently has ~300 students enrolled, it is anticipated that enrollment will increase significantly with the improved facilities. The school could increase to a capacity of nearer 1,000 students. Currently there are 6 latrines on site that are dilapidated and nearly unusable. The new latrines will include 18 for girls and 12 for boys.

Included in the bore hole project will be 2 water kiosks, one at the school and one in the nearby community. Water will be available for purchase at the kiosks, proceeds from selling this water will be used to maintain the project. Currently the school and community have no reliable access to clean water. A rainwater harvesting system failed due to lack of rain. A hydrogeological Survey has been completed with the conclusion that there is a good outlook for a successful bore hole.

This project follows Area of Focus guidelines by providing equitable access to safe and affordable drinking water, improving access to sanitation and waste management facilities for hundreds of school children and improving community hygiene knowledge. The community will be involved in the project through the school Board of Management which has representatives from the community as members. Managing the water kiosks will strengthen the communities capacity to develop, finance, manage and maintain sustainable water and sanitation services.

2. Community Assessment

Preparation: Read the [TRF Community Assessment Tools guide](#) and review the [sample Results Report form](#).

- Explain your plan to conduct a Community Assessment. How will the assessment be organized and funded? What methods will be used?
- Who is your benefited community? How will they be involved in the assessment?
- If the CA is already completed, please describe the methods used and attach the full Results Report.

The Community Assessment has been conducted through several community meetings, the full report is in process of being finalized. A number of in person meetings have been held by Rotarians with the school Board of Management, teachers, pupils, non-teaching staff, parents, the local chief, village elders, religious leaders, the health facility management, and youth. The community identified the provision of clean, reliable water to Ngamwa Primary school as critical to improving pupils performance, retention and transition to High school. The community is also supportive of a WaSH program to improve students' health and well being.

The inception of this project was in September 2022 when Rotarian Rachel Kungu, Ngong Hills RC organized a book drive for the Ngwama school. While there for the book drive the group discovered they could not access clean drinking water on a very hot day. The group discovered the only source of water was from a well 2km away or seasonal tap water from a county, which most times the taps are dry. This applies to the surrounding community as was later learnt.

While meeting with the school board during this book drive the board articulated that most of the time children and parents spend a great deal of time looking for water. This has led to poor performance in school for many students. It was also mentioned that the water from the well sometimes is not accessible because it is in someone's farm.

The school does not have hand washing stations since water is not available.

This initial interaction in September 2022 led to the conception of this project and further community meetings. Listed are contacts between Rotarians and the community to date, with a brief summary of each. Details will be provided in the Community Assessment.

Pupils mentorship/motivation held in October 2022

In the month of November students in Kenya sit for their final national exam. Rotarians visited the school and did mentorship and motivation prior to the exams to encourage the students.

Youth meeting Held in June 2023

The youth meeting came up as a result of follow-up meetings with the school board. The aim was to ensure that the young people out of school are aware of the possible projects coming to the community and also learn about the youth issues in the area.

Board meeting held in July 2023

When Rotarians were informed of a possible partnership with an international club, they visited the school to meet with the Board of Management. The community was asked if they would contribute finances to carry out a hydrogeological survey for water to support the global grant proposal. They agreed and they called a parents meeting to share the idea. We shared the budget estimates. As a result the school community has since funded the survey with added help from well wishers, this was an investment of ~ \$450 USD.

Hydrogeologist visit in October 2023 Study funded by the community, re-emphasised the commitment by the BOM to this project.

March 2024

Rotarians met with community members outside the school community. This included the area Chief and Village representatives who are representatives of the National Government. They reiterated the

need for available, affordable water in the area and pledged to cooperate and facilitate where possible. Again the BOM did show commitment by all turning up.

The benefitted community will include the Ngamwa Primary School students (approximately 300 at this time) and the surrounding community of nearly 2,000 residents. The project will be on school grounds, allowing the students access to water for hand washing and flushing of toilets. The school will implement a WASH club, teaching hygiene practices which should lead to better health for the children. In addition, the bore hole will supply two water kiosks to the community to purchase water, which will provide income to the school to help maintain the bore hole.

3. Impacts & Measures

Preparation: Read the applicable [Area of Focus Guideline for Monitoring & Evaluation](#) and logic framework. Also read [TRF Monitoring & Evaluation Plan supplement](#).

- Explain the project's expected Outcomes and long-term Impacts for beneficiaries.
- What Inputs and resulting Outputs lead to those outcomes?
- What specific measures will you use to show these Outcomes are met?

The objective of the project is to provide a water source to the school and local community and adequate sanitation facilities to the schools students. Through the introduction of sanitation practices the health of the student body should improve. Waterborne illnesses are expected to drop. Time spent fetching water will be used for studying, and for adults participating in other economic activities. Women and girls are the ones primarily fetching water, their time will be freed up for other activities.

Measuring the improvements at the school will include: The number of students enrolled, which is expected to grow. Gathering data on the number of students trained in WASH and participating in the school WaSH club. Local Rotarians will be asked to do site visits during the first 1-2 years of the program to evaluate the implementation. District 9212 requires that the local Rotary clubs visit the site at least twice a year and submit bi-monthly reports on the project during implementation and the first year.

Measuring the equitable community access to safe water in the community will be done by reviewing Grant records and reports indicating the amount of water being purchased, number of transactions.

The Board of Management who will be managing the project will be expected to submit reports during the first year of the grant specifying the money raised with expenditures on project maintenance. Showing bank statements with this information will be expected, as well as a plan for maintenance, upkeep and the expenses related to this.

In addition a representative from the sponsoring club in D5100 will visit the site in the first year to evaluate the project.

4. Sustainability

Preparation: See the [TRF graphic](#) about project sustainability. Before you begin the full GG application online, review the [TRF Training Plan supplement](#).

- Explain fully why this project is sustainable - financially, technically, and socially.
- What training program will be provided, who will conduct it, and how is it funded?
- How will the project owner (community) be engaged in design, control, and responsibility for the project?

The community, the county government and local administration have shown great interest in the project. They have desire and potential to take care of and embrace methods that will ensure maximum impact and sustainability following the project handover. The School has a vibrant management committee BoM, part of the grant will be to have Rotarians train them in the financial and operational methods of the project. The funds from selling the water at the kiosks will be used to maintain the system. It will be specified in the application who will be responsible for managing the funds, whether a subcommittee to do this is formed will be determined as the grant proposal is finalized. The pump will be run on solar power so there will be no cost for electricity. All funds raised will be utilized to maintain the equipment and to replace project components over time as needed.

The community has already shown investment in this project by paying for the hydrogeological study completed in fall 2023. In addition the sponsoring Kenyan clubs are making efforts to start a Rotary Community Corps group in the local area and a Rotaract Club in the area who will be involved.

5. Finances

Preparation: At this stage you do not need details of all funding or a detailed budget, but be as clear as you now know. Here is an [Excel spreadsheet](#) for calculating the funding.

- Provide a project budget, with separate estimates for direct project costs, training, monitoring/evaluation, project management, and contingency.
- Show how much your club (and others) have committed to this project and explain your plan to obtain funds and refine the budget as the project develops.

Bids for the bore hole range from USD\$ 85,601 to \$94,699 (February 2024). One bid has been received for building latrines at the school for USD \$62,039. This totals about \$148,000 at this time. We will get additional bids for the latrines. A complete budget will include some contingency funds. The final estimated budget will likely be in the \$160,000 range.

We are currently investigating the hydrogeological study with the help of local Rotarian Rowland French, Tigard, who is a geologist. This is to ensure that the study and bids for drilling the bore hole are appropriate and feasible. This could lead to a reevaluation of the bore hole bids, potentially lowering the costs.

Portland Pearl Rotary Club has committed to providing \$10,000 towards this project. District 5100 is considering making this a District Grant, providing additional funding. PPRC will take the lead in looking for other Clubs to participate in the grant committee and contributing funding. As of May 2024 two other D5100 clubs have joined the Grant Management Committee, Salem and Seaside. This fulfills

the requirement to qualify for a District Global Grant. Both of these clubs will make a financial contribution. Visits to two other clubs to ask for donations have been scheduled.

6. Partner Clubs

- *Preparation: See [Appendix A of D5100 Grants Manual](#) for what qualifies as active Rotarian involvement. Verify that the host club and sponsor are “qualified” to do GGs.*

- How did you find the Host Club? What do you know about this Club and its prior experience with Rotary projects– including responsiveness and clear communication?
- Explain the responsibilities of the host club and other partners -- and why you are confident they will succeed in their roles.
- How will Rotarians be “actively involved” in the project?

In March/April 2023 a team of Rotarians from District 5100 visited East Africa meeting many Rotarians. Rachel Kungu of the Ngong Hills Rotary Club met with the D5100 group in Nairobi and presented an initial proposal for the project. A member of the D5100 group, Stew Martin, visited the site with Rachel. Upon return to the US this project was selected to pursue due in part to this positive connection with Rachel. Her Rotary Club then partnered with another local club, R.C. Kikuyu on the project. Kikuyu will be the lead international club as they have prior experience with global grants and are mentoring the Ngong Hills club on this project.

To date there have been several zoom meetings between the Kenyan and Oregon partners. In addition to the Portland Pearl Rotary Club, other Rotarians from the East Africa trip have been participating, Stew Martin and Tammy Kaufmann. In one of the meetings the D 9212 DGSC Jennifer Grimm attended and approved of the two Kenyan clubs moving forward with the project. The Kenyan team has attended all meetings, inviting other local members as needed. Communication is clear as English is their frequently used language. The Kikuyu Club has experience leading on global grants, having just completed a very similar WaSH project. Collaboration is occurring at zoom meetings held every two weeks.

The Kikuyu Club should be qualified following their recent District conference. George Ngotho has shared that he will be sending verification of this by the end of May 2024.

In April 2024 it was suggested that this grant could be the first D5100 District Global Grant. In response to this we have had Rotarians from two District 5100 clubs join the Grant Management Committee. Shaun Wagner, Seaside and Pam Wasson, Salem.

Two subcommittees have been formed on the D5100 grant committee. Promotion of the grant includes Pam Wasson, Salem and Steve Long, PPRC. Technical issues includes Adam Steckle, Stan Swan PPRC with input from Rowland French, Tigard.

Dawn Schneider, PPRC, completed the RI Grant Management training online in October 2023 and attended all Global Grant training sessions at the April 2024 District Conference. In addition, on the

East Africa trip training was provided by Stew Martin and Tammy Kaufmann. Portland Pearl RC will be qualified when the president elect signs the MOU (this was not completed at PETS, it will get done in May 2024).