

Rotary



Rieko Kenya
igniting development



MEMORANDUM OF UNDERSTANDING

Between

Suna Migori, Kenya Rotary Club in District 9212

And

Rieko Kenya

1. SUBJECT

This document is the official Memorandum of Understanding (MOU) BETWEEN Rotary Club of Suna Migori, Kenya and Rieko Kenya for Global Grant to support Economic Empowerment for Young Women through Vocational Skills Training in Migori, Kenya

2. PURPOSE

It is an agreement which both parties will undertake to ensure proper implementation and management of Rotary International Global Grant funds to support Economic Empowerment for Young Women through Vocational Skills Training in Migori, Kenya. By authorizing this document, the parties agree that they will comply with all Global Fund requirements.

3. ROLE OF ROTARY CLUB OF SUNA MIGORI

Rotary Club of Suna Migori will be the primary sponsor of this project. They will oversee all the fiduciary arrangements, receive funds on behalf of Rieko Kenya and the project, monitor and evaluate the project implementation, compile periodic and completion report to Rotary International.

4. ROLE OF RIEKO KENYA

Rieko Kenya is a not-for-profit organization supporting poor, disadvantaged and vulnerable communities to alleviate poverty and amplify their voices.

Rieko Kenya which is the primary applicant for this grant will manage the project's day to day activities. The organization will ensure that all the components, deliverables and targets are accomplished as planned. The organization has a role of mobilizing, linking, and forging necessary

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networks for the greater success of the intended goals. Rieko Kenya will help in the identification of trainees, moderate the training curriculum, supervise the training process, purchase the required materials and equipment, establish the incubation hubs, coordinate the implementation of all the activities under this project, write reports, collaborate with Rotary Club of Suna Migori in monitoring and evaluation.

Rieko Kenya will establish and manage the business/incubation hubs, ascertaining that there is complete technical, human, and financial sustainability. It will recruit the most needy and vulnerable women and youth ensuring that the process is fair and free from any bias or discrimination. Rieko Kenya will coordinate and supervise the Skills training for the recruited vulnerable women and later help them transit to the business hubs. The monitoring and evaluation officer of Rieko Kenya in close working relationship with Rotary Club of Suna Migori will collect, analyze, store and share data and information appropriately.

The organization will supervise the skills training of vulnerable women, adolescent girls and youth and ensure that high quality standards are maintained to its fullest. Rieko Kenya will ensure that the project is seamless, recruiting new batch of vulnerable populations even beyond the funding period of Rotary International by putting functional structures and systems. The organization will ensure that revenues generated in the business hubs are used solely for the intended purpose and ploughing back surplus for expansions to cater for subsequent cohorts of vulnerable women, youth, and adolescent girls.

5. REPORT ON USE OF GRANT FUNDS

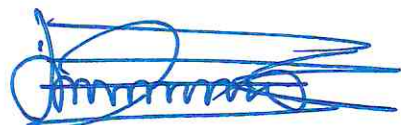
- The Rotary Club of Suna Migori will report on the use of grant funds as outlined in the Terms and Conditions for the Global Grants.
- The club will liaise and work in close collaboration with Rieko Kenya to collect, collate and report periodically to Global Grants on the use of funds for transparency and accountability.
- The Rotary Club of Suna Migori will collect both quantitative and qualitative information including but not limited to video clips, photographs, and numerical data.

6. PROJECT MANAGEMENT AND ADMINISTRATION

- Rieko Kenya will manage the entire lifespan of the project, running day to day activities and all components related to this project.
- It will forge linkages with key development actors such as financial institutions, relevant government departments, community-based organizations, women empowerment groups and industry related organizations for the sole purpose of accelerating economic empowerment of vulnerable young women and youth.

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- Rieko Kenya will liaise with Rotary Club of Suna Migori to monitor the progress and evaluate the impact of the project using tailor-made tools and frameworks.
- Rieko Kenya will establish and equip the three (3) incubation hubs (beauty parlor, tailoring/dress-making workshop, and hospitality) with the state-of-the-art equipment.
- Rieko Kenya will recruit 100 vulnerable women, adolescent girls and youth for employable skills training and further engage them to work in the incubation hubs for pay for a period of at-least 1 year under contract.

7. COMMITMENT TO THE PROJECT

Both parties commit to providing leadership, stewardship and empowerment until this global grant project is completed. The parties commit to utmost honesty, transparency, and accountability.

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the Effective Date first above written.

Rieko Kenya

Name: Edward Kabaka Title: CEO

Rotary Club of Suna Migori

Name: Lawrence Akoko Title: President

Name: Solomon Nyaoge Title: Treasurer

Name: Elisha Odhiambo Title: Secretary



Signature:

Signature:

Signature:

