

**CURRICULUM VITAE**  
**EDWARD KABAKA OCHENGE**

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<b>Current Position</b>	Development Director at Migori Institute of Beauty & Professional Studies
<b>Date of Birth</b>	5 <sup>th</sup> , July, 1976
<b>Country of Citizenship</b>	Kenyan

**Education**

2013 Bachelor of Development Studies from St. Francis Xavier University, Canada  
 2010 Cert, Organizational learning and change from Coady International Institute, Canada  
 2009 Cert, Advocacy, and citizen engagement from Coady International Institute, Canada  
 2009 Dip, Development leadership from Coady International Institute, Canada  
 2009 Cert, Asset based community driven dev. from Coady International Institute, Canada  
 2002 Dip, Community based Development from Premese Africa, Kenya  
 1997: - Primary Teacher Certificate (PTC) from Meru TTC in Kenya

**Employment Record**

<b>Period</b>	<b>Employer and Title</b>	<b>Summary of activities performed</b>
<b>Sept. 2022 to Present</b>	<b>Executive Director Rieko Kenya</b>	<p>Rieko Kenya is a nonprofit organization working to mobilize support for the "poor" and vulnerable communities.</p> <p><b>Key duties</b></p> <ul style="list-style-type: none"> <li>• Sets organizational priorities, goals and budget</li> <li>• Head day to day running of the organization</li> <li>• Design, implement and monitor program and projects</li> <li>• Formulate, review and manage organizational policies.</li> <li>• Develop fundraising strategy</li> <li>• Identify, cultivate, manage and communicate to potential donors</li> <li>• Develop proposals to obtain grants</li> <li>• Prepare presentations to deliver to potential donors and key stakeholders.</li> <li>• Maintain donor databases and overseeing event planning and campaigns.</li> <li>• Coordinate all development consultancies and client's contractual agreements.</li> <li>• Manage the grant application process and ensuring that reporting is tracked and meets donors' expectations</li> <li>• Develop relationships with major donors, identifying new potential donors and nurturing relationships</li> <li>• Design and manage staff recruitment</li> </ul>
<b>Dec 2020 to July 2022</b>	<b>Chief Officer for Public Service Management &amp;</b>	<p>Migori County is one of the 47 devolved government units in the Kenya constitution 2010.</p> <p><b>Key Duties</b></p> <ul style="list-style-type: none"> <li>• General administration and coordination of the Public Service Management &amp; Administration department.</li> </ul>

	<b>Administration at Migori County Government</b>	<ul style="list-style-type: none"> <li>• Promoting national values and policies of governance within the county public service</li> <li>• Create linkages and networks with internal and external stakeholders to propagate sector development goals</li> <li>• Mobilize adequate resources internally and externally to support departmental budget</li> <li>• Oversee the implementation and monitoring of human resources</li> <li>• Management of human resource planning and performance</li> <li>• Formulation of county policy related to the department’s area of mandate</li> <li>• Oversee development and implementation of strategies and county sector development plans</li> <li>• Formulate and implement effective program plans to attain Vision 2030 and other relevant county goals.</li> <li>• Oversee development projects, computerization and other programs in the sector’s annual work plan and budgets.</li> <li>• Supervise activities of the department and other cross-cutting human resource issues across other departments</li> <li>• Participate in policy development committees to formulate public service and administration policies that will enable the county to be compliant to the relevant legislation.</li> <li>• Ensure the resources allocated to the department are efficiently utilized to enable the department to achieve its goals and prevent misuse of funds.</li> <li>• Provide technical advice to the county executive to ensure the county adopts the best practices in public sector human resource management.</li> <li>• Implement the strategic plan and other policies for the department</li> <li>• Provide oversight and advisory responsibility for the efficient management of departmental finances</li> <li>• Prepare and submit departmental budget estimates and tenders (as per procurement plan</li> </ul>
<p>Oct 2018 to Dec 2020</p>	<b>Chief Officer for Water &amp; Energy at Migori County Government</b>	<p>Migori County is one of the 47 devolved government units in the Kenya constitution 2010.</p> <p><b>Key Duties: -</b></p> <ul style="list-style-type: none"> <li>• Formulate and implement effective programs to attain Vision 2030 and sector goals.</li> <li>• Develop and implement strategic plans.</li> <li>• Develop and implement policies and regulations.</li> <li>• Develop and implement budgets as per the County integrated development plans</li> <li>• Mobilize adequate resources, internally and externally to support departmental budget</li> <li>• Accounts and authorises departmental transactions</li> <li>• Provides strategic policy direction for effective service delivery</li> <li>• Oversee and coordinates the implementation of projects as per the performance contract</li> </ul>

<p>Aug 2018- Oct 2018</p>	<p><b>Chief Officer for Lands, Physical Planning and Housing</b> at Migori County Government</p>	<p>Migori County is one of the 47 devolved government units in the Kenya constitution 2010.</p> <p><b>Key Roles: -</b></p> <ul style="list-style-type: none"> <li>• Administer a County Department.</li> <li>• Formulate and implement effective programs to attain Vision 2030 and sector goals.</li> <li>• Develop and implement strategic plans.</li> <li>• Develop and implement policies and regulations</li> <li>• Develop and implement departmental budgets Mobilize adequate resources internally and externally to support departmental budget</li> <li>• Accounts and authorises departmental transactions</li> <li>• Provides strategic policy direction for effective service delivery</li> <li>• Implement projects as per the performance contract.</li> </ul>
<p>Jan 2014- July 2018</p>	<p><b>Fundraising Manager</b> at Migori County Government</p>	<p><b>Key Duties: -</b></p> <ul style="list-style-type: none"> <li>• Develop and implement an integrated fundraising and partnership resource mobilization strategy</li> <li>• Forge linkages with foreign missions on development cooperation</li> <li>• Manage resource mobilization &amp; investment directorate</li> <li>• Develop quality, compelling, and winning project proposals</li> <li>• Profile potential donor agencies and investors for networking, partnerships, and business cooperation</li> <li>• Forge and manage twinning/sister city relationships</li> <li>• Organize and coordinate County investment conference and planning meetings</li> <li>• Develop, maintain, and consistently manage relationships with development partners</li> <li>• Develop, implement &amp; monitor resource development work plans</li> <li>• Assess and analyses donor/investor policies</li> <li>• Identify, approach, follow-up, engage, inform, and maintain grant opportunities</li> <li>• Develop, implement, monitor, and evaluate fundraising strategies with the overall objective of ensuring that the county government is well resourced to meet its objectives.</li> <li>• Identify and respond to grant opportunities and maintain a grant tracking matrix as well as a grants database.</li> <li>• Maintain consistent and constant communication with past and present donors</li> <li>• Manage donor database and track donations appropriately.</li> <li>• Initiate contacts for Corporate Social Responsibility</li> <li>• Represent County at strategic donor, partner, and government meetings for resource mobilization</li> </ul>

Jan 2007- Dec 2013	<b>Executive Director</b> at Rieko Kenya	<p>Rieko Kenya is an NGO working to mobilize support for the “poor” and vulnerable communities.</p> <p><b>Key duties</b></p> <ul style="list-style-type: none"> <li>• Sets organizational priorities, goals, and budget</li> <li>• Design, implement and monitor programs and projects</li> <li>• Formulate, review, and manage organizational policies.</li> <li>• Develop fundraising strategy</li> <li>• Identify, cultivate, and communicate to potential donors</li> <li>• Develop proposals to obtain grants</li> <li>• Prepare presentations for potential donors and key stakeholders.</li> <li>• Research and maintain donor databases</li> <li>• Oversee event planning &amp; campaigns for resource mobilization</li> <li>• Coordinate all development consultancies and client’s contractual agreements.</li> <li>• Manage the grant application process and ensuring that reporting is tracked and meets donors' expectations</li> </ul> <p>Develop relationships with major donors, identifying new potential donors and nurturing relationships</p>
Jan2002- June 2013	<b>Development Consultant and Researcher</b>	<p>Involved in private development consulting for state and non-state actors. Some consultancies’ undertaken include: -</p> <ol style="list-style-type: none"> <li>i. Raised over \$ 1.2 Million for different environmental projects in Homabay County. The project was funded by World bank through Lake Victoria Environmental Management program. 20 CBO supported on capacity assessment and developing adequate project proposals</li> <li>ii. Conducted a socio-economic baseline survey of Karungu Division funded by CDTF/European Union.</li> <li>iii. Consultancy on hygiene and sanitation promotion for LVSWB with funding from ADB, done in Kericho, Keroka and Isebania</li> </ol>
2004- 2006	<b>Programs Coordinator</b> at Community action for Rural Development (CARD)	<p>Community Action for Rural Development is an NGO working in Southern Nyanza region. It builds local democracies and make local governance structures accountable to its citizens. In addition, it works on food security, HIV/AIDS, and environment.</p> <p><b>Key duties</b></p> <ul style="list-style-type: none"> <li>• Programs design, implementation, and monitoring &amp; evaluation.</li> <li>• Project proposal development</li> <li>• Working on the building of local democracy &amp; making local governance structures accountable to its citizens</li> <li>• Designed the HIV/AIDS prevention for the youth that won funding from Elizabeth Glazer Foundation</li> <li>• Staff training and capacity development</li> <li>• Projects monitoring and evaluation.</li> </ul>

1997-2003	<b>Headteacher</b> at Kimai Primary School	Kimai primary school is a public elementary school offering education for children from grade 1 through grade 8.  <b>Key duties</b> <ul style="list-style-type: none"><li>• Management of school resources</li><li>• Providing overall administration and leadership</li></ul>
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### Referees

1) H.E Zachary Okoth Obado,  
Former Governor, Migori  
+254 722 469 587 Box  
195-40400, Migori.

2) Tobias Oloo  
Associate Director, World Vision Kenya  
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3) Humphrey Buradi Zadock  
Executive Director, Western Water and Sanitation Forum  
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