Rotary

District 5320

District Grant Application

Date: _____

Rotary Club of: _____

GRANT PREREQUISITES (All items must be current to proceed)

	Current	Not Current
District and RI Dues Status: *(Your club must be current on both District and RI dues at the time of application to proceed. Your club must also be current on all dues at the time of funding.)*	☐	☐
Previous Grant Reporting Status: *(Your club must be current on reporting requirements for previous grants prior to funding any new grants.)*	☐	☐
Grant Management Seminar Status: *(Two Rotarians from your club must have attended the latest seminar.)*	☐	☐
MOU Status: *(Your club must have signed a District or TRF MOU for local projects and a TRF MOU for international projects.)*	☐	☐

Project Name/Title: _____

Project Leader Name: _____

Project Leader Email: _____

Project Leader Phone: _____

Brief Project Description:

1. Project Start and Ending Dates:
(Projects may not begin prior to the District receiving approval from TRF. Reimbursements for earlier expenses are not eligible. Projects must be completed by the end of each Rotary year.)

2. Project Location: ☐ **Community** ☐ **International**
(If the project is international, will there be a Rotary club from the other country involved? If so, explain how they will participate.)

3. Project Budget:
(Attach a complete project budget. List all revenues and expenses. These amounts MUST balance.
If the goods and services are to be purchased from an international source, is the budget properly calculated in US dollars?)

4. Grant Funding:
(How much will clubs be contributing? Club contributions must be equal or greater than the amount requested from the District.)

Club(s) Contribution	**District DDF**	**Total**
$	$	$

5. Participating Clubs:
(If other clubs will be participating in this project, list each club and its contribution.)

$

$

$

6. Other Support:
(What other in-kind contributions, discounts or financial support are you getting for the project?)

7. Other Involvement: *(What other groups or organizations will be involved and how will they be participating? Attach participation letters from any non-Rotarian organizations partnering in the project.)*

8. Club Participation:
(Show active involvement of the Rotarians in your club. How many club members will participate and what will they do?)

9. Who are the Beneficiaries:
(Who are you serving and how?)

10. Lasting impacts on the community:

11. Rotary Area of Focus: *(check all that apply)*

- ☐ Peace and Conflict Resolution
- ☐ Disease Prevention and Treatment
- ☐ Water and Sanitation
- ☐ Maternal and Child Health
- ☐ Basic Education and Literacy
- ☐ Economic and Community Development

12. Funds Stewardship:

(Describe how funds will be safeguarded and tracked. If funds are to be distributed to an international partner for purchase/use in another country, who will be responsible for the funds? How will transfers of funds to international partners be handled?)

13. Publicity: *(How do you plan to publicize your project? Check all that apply)*

- ☐ Press Releases
- ☐ Local Newspapers
- ☐ Community Newsletters
- ☐ Magazines
- ☐ Ads
- ☐ Cable TV
- ☐ Social Media
- ☐ Banners & Flyers
- ☐ Speakers
- ☐ Partner Organizations

14. Additional Comments: