



District/Governor's/Rotaract Grant Final Report Form

This report must be completed and uploaded on matchinggrants.org within 30 days after completion of the project but no later than 2 years after the date of approval of the project. For scholarships, the report is due 30 days after payment of funds.

Rotary Year 2023-2024

District Grant # (from matchinggrants.org) P-5021

Rotary Club: Rotary Club of Cheyenne

Project Title: Vet Trolley / Governor Grant

Project Description:

Our club takes Veterans enrolled in a PTSD recovery program on a trolley ride with Rotarians. We also provide snacks and a welcome bag with goodies and community gift cards.

1. Is this a scholarship governor's grant report? Yes ☐ No ☒ (If yes, go directly to line 16)

2. Briefly describe the project. What was done and where did the project activities take place?
Explain how the beneficiaries and other community members were involved?

Please see above. This project took place at the Cheyenne VA and around Cheyenne on the trolley. The Veterans learn more about our community. Tickets or gift cards support the Veterans and our community businesses.

3. How many Rotarians participated in this project? 20+

4. What did they do? Please give at least two examples.

Ride the trolley with Veterans to talk about Rotary and our community.

Presented welcome baskets to let them know we care and are welcome to Cheyenne.

5. How many non-Rotarians benefited from this project? 84

10 different Veterans and 2 staff per trolley ride.
Plus community business members.

6. Who are the beneficiaries and what is the expected long-term community impact of this project?

Veterans, introduce them to Rotary and hope they consider staying in our community.

7. If a cooperating organization was involved, what was their role?

The VA got the Veterans all ready for the trolley rides.

8. Income:

Income Source	Amount
District Gov grant	\$1,000
Rotary Club of Cheyenne	\$1,800
Total Project Income	\$2,800

9. Expenditures: (number receipts starting with 1 and indicate a receipt # (s) for each expenditure) (Do not include travel expenses)

All under documents

If international project convert amounts to US dollars	Receipt # (s)	Budgeted Amount	Actual Amount
Gift Cards & gift bag items	1 8034		\$513.98
Gift Cards	2 5		\$249.53
Gift Cards	3 8011		\$238.47
Snack goodies	4 8012		\$46.58
Cheyenne Street Trolley	5 8031		\$1,190.00
Gift Cards	6 8074		\$100.00
Total project expenditures			\$2,338.56

10. Please explain any variance of more than 5% between the budgeted amount and the actual amount including the reason for the variance and why the alternative was chosen.

The items ended up costing a little less as some items of snacks and water were donated by club members.

11. Project score (5=strongly, 4=agree, 3= neutral, 2=disagree, 1=strongly disagree)

	Project Score	Comments
The overall project was successful	5	Very good comments from Veterans the Gov grant was helpful
The grant process worked well	5	
My interaction with partner clubs was good	NA	
We achieved the results we expected	5	we will continue project.

12. Did you upload photos in your project on matchinggrants.org under the Photos tab? (If not, please do so)

Yes, 2 photos of trolley participants with Rotarians. Some chose not to be photographed.

13. What worked well on this project and why?

Supporting our Veterans and letting them know that Rotarians care.

14. What did not work well and how would you suggest improving it?

Making sure Rotarians signed up for the trolley rides.

15. How was this project publicized?

At our club mtgs. and at the VA PTSD program

16. Scholarship Governor's grant only

- Name of scholarship awardee _____
- Current school _____
- University of college they will be attending _____
- Course of study _____
- Starting date _____

Project Inventory

Please list all items provided in this grant that are over \$500 in value and are not expendable.

Item Purchased	Date of Purchase	Cost	Initial Destination/ Location	Comments

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights to the photographs, including copyright, and hereby grant the District, RI and TRF a royalty free irrevocable license to use the photographs now or in the future, through the District and the world in any manner it so chooses and in any medium now known or developed. This includes the right to modify the photographs as necessary in the District's and RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of the District, RI, and TRF.

Please attach all receipts or an invoice and a copy of the check used to pay the invoice. Funds over \$100 not used must be returned to the district grants treasurer.

Certifying signature of primary contact:

Lori A. Garrison

Date: 10/29/24

Print name Lori A. Garrison

Upload this report on matchinggrants.org in .pdf format only

Proposal for Service Project: Welcome Baskets and Trolley Rides for VA Patients

Summary:

The Cheyenne VA Hospital has a treatment program for veterans with PTSD that draws patients from around the country. Groups of patients rotate every 8 weeks. Our club has sponsored a service project for the past two years that (1) welcomes each new group with a basket of snacks and museum/event coupon and fast food gift certificates, and (2) takes each group on a trolley tour of Cheyenne. The proposal is to continue this project ("Trolley Project") for the upcoming year.

Background:

Rotarian's Ed Wright and Judy Weickum started, and have been heading up, the Trolley Project for the past two years. They have done the shopping for items for the welcome baskets, and have purchased tickets and certificates that are included in the baskets. They have given the baskets to the nurse in charge of the PTSD program, who gives the baskets to the patients as they arrive. Ed and Judy have also been coordinating with Cheyenne Street Railway to provide trolley tours of Cheyenne for the veterans. Rotarians sign up to accompany the veterans on the tour, 2 Rotarians per tour. The welcome baskets and tours have been provided every 8 weeks, corresponding with the departure of one group of patients and the arrival of a new group.

The Need:

The veterans in the PTSD program come from across the country. Few have been to Cheyenne, and fewer are familiar with it. The hospital rooms are fairly bleak, and there are not many opportunities for the veterans to get out. The trolley tours given them an introduction to the city and a chance to interact with Rotarians. The welcome baskets let them know that people care, and that they are welcome in Cheyenne. The snacks give them some comfort while in their rooms, and tickets/certificates for local attractions/restaurants give them something to do when they are able to get out of the hospital.

The Proposal:

It is proposed that we continue providing similar welcome baskets and trolley tours on the same schedule as in the past two years.

Logistics:

Ed and Judy started this service project, and have been doing nearly all of the work coordinating the tours and purchasing tickets, and shopping for and delivery of the baskets, for the past two years. They believe strongly in the value of the program, and are willing to continue heading it up. Rotarians would, as in the past, accompany the veterans on the trolley tours.

Judy or Ed uses a personal credit card for purchases. He or she then applies for reimbursement from club Treasurer Scott Fox. This procedure would presumably continue.

After assembling the baskets (bags), they are delivered to the nurse in charge of the VA treatment program, who gives them to the veterans upon their arrival. Included in each basket should be a welcome letter from our Rotary Club.

Estimated Cost:

There are typically 10 veterans, 2 VA Staff, and 2 Rotarians on each of 7 trolley rides. Those rides are exclusively for the veterans – no other passengers are allowed. In the past, the Cheyenne Street Railway has given a \$25 discount on the price of each ride, and the budget assumes that this discount will continue.

Typically, the welcome baskets contain the following:

1 bottle of fruit juice

1 bag of popcorn (microwave)

1 tube of Pringles

2 cups of mixed fruit
2 planters peanuts
1 or more fruit snacks
1 or more candy bars
1 or more protein bars
1 or more packets of cookies
2 cans of coffee which the veterans use to prepare coffee in their break room.

The total for the above contents of the 10 "welcome baskets" is usually around \$130.00. An additional \$120 is budgeted to purchase things like McDonald's gift certificates or tickets (eg., to the Old West Museum) which the veterans use on their time off.

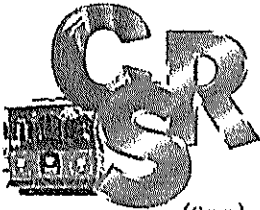
Note: On several occasions, Target, where Judy and Ed have been purchasing the welcome baskets contents, has donated \$100.00 gift certificates. On those occasions they have been able to spend more on tickets and gift certificates for the veterans. Those Target gift certificates are not included as part of the proposed budget since there is no assurance that they will be received in the future.

Proposed Budget for the 2023-2024 Trolley Ride Project:

7 Trolley Rides @ 150.00 each.....Sub Total: \$1,050

7 Sets of "Welcome Baskets" @ \$250.00 each.....Sub Total: \$1,750

TOTAL: \$2,800



CHEYENNE STREET RAILWAY

Trolley system - Historic Cheyenne Depot

121 W. 15TH St, suite 202

Cheyenne, WY 82001

Cheyennetrolley.com

307-778-3133

(800)426-5009 fax: (307) 778-3190 Sue: (Direct Line) 307-772-7265; (Cell) 605-940-3290
(Email) Sue@cheyenne.org

CUSTOMER

CONTRACT - INVOICE

RENTERS NAME

Rotary Club of Cheyenne

COMPANY- EVENT

VETERAN'S TROLLEY RIDE PROJECT

Ed Wright :214 3464

Judy Weickum: 630 5395.

VA - Kristi Ruben: 757 7078.

STREET ADDRESS

PHONE

EMAIL

judyweickum@gmail.com

CELL

TOUR DETAILS

DATE

Su M Tu W Th F Sa

Varies

2024

TYPE of
TOUR

History

TIME

2:15-3:45PM and 6:30-8PM

LOCATION

VA Medical Center Circle of Flags

Charter
SPECIFICS

February 13, April 9, June 11, August 6, Sept 17, Nov 19, Dec 17(6:30 - 8:00 PM)

COST

Contract also serves as your INVOICE

Total Due:

Minimum \$175 a tour.

\$175 =1 hour, add \$100 for every half hour thereafter / Per trolley. LATE NIGHT FEES, additional \$50 per hour between 10pm- midnight, additional \$75 per hour after midnight.

\$1,050

(Gratuity for driver NOT included in Total Due)

Prefer payment 7 days prior to the date of charter. Driver can accept cash or check. Office can accept cash, check or credit card. (Visa, MC or Discover) at the depot or via phone call. 307-778-3133 or online at www.cheyenne.org/things-to-do/cheyennetrolley/. Click on charters. Click on pay for charter

26 passengers
MAX

26

Please advise of wheelchairs in advance if possible— a wheelchair consumes 2 seats

TROLLEY ASSIGNED	DRIVER ASSIGNED	CONTRACT SENT	DATE SENT	PYMT INFO
1 How many		CUSTOMER		Date received
Dazee		DRIVER SENT		Pymt method
Esther				Amt Pd CSR
Erasmus				Tip (optional)

OFFICE USE

VETERAN'S TROLLEY RIDE PROJECT

2024

DATES (Tuesdays)		ROTARIANS ATTENDING	
February 13	(2:15 - 3:45)	1.	2.
April 9	(2:15 - 3:45)	1.	2.
June 11	(2:15 - 3:45)	1.	2.
August 6	(2:15 - 3:45)	1.	2.
Sept 17	(2:15 - 3:45)	1.	2.
Nov 19	(2:15 - 3:45)	1.	2.
Dec 17	<u>(6:30 - 8:00 PM)</u>	1.	2.

Meet at the Veteran's Hospital (Circle of Flags) a few minutes before the scheduled start time. The trolley will stop in the Circle of Flags for pick up and return to the same spot. The veterans (approximately 10) and the VA Staff members (usually 2) will also load and unload at the Circle.

The cost of the Trolley Ride (\$150.00) has already been paid by the Rotary Club of Cheyenne.

If you have questions, please call Ed Wright 214 3464 or Judy Weickum 630 5395. VA contact is Kristi Ruben 757 7078. Have Fun!

-----Budget-----

7 trolley rides @ 150.00 = \$1,050	\$1,050
7 sets of welcome baskets (10 baskets @ 25.00 each) = \$250.00 X 7= \$1,750	\$1,750
TOTAL:	\$2,800

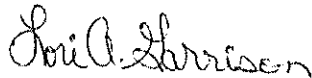
Dear Veterans,

On behalf of the Rotary Club of Cheyenne and the entire Cheyenne community,
WELCOME to Wyoming's capitol city!

As a way of saying THANK YOU for your military service and welcoming you to our community, the Rotary Club of Cheyenne is proud to sponsor your Trolley Ride and Welcome basket. We hope that you enjoy your stay here in Cheyenne.

I have attached a copy of an informational brochure about our club for those of you who are interested in the work we do.

Welcome again,



Lori A. Garrison, President 2023-2024
Rotary Club of Cheyenne



U.S. Department of Veterans Affairs
Veterans Health Administration
VA Center for Development & Civil Engagement

Cheyenne VA Medical
Center (442)
2360 E. Pershing Blvd,
Cheyenne,
Wyoming, 82001

August 9, 2023

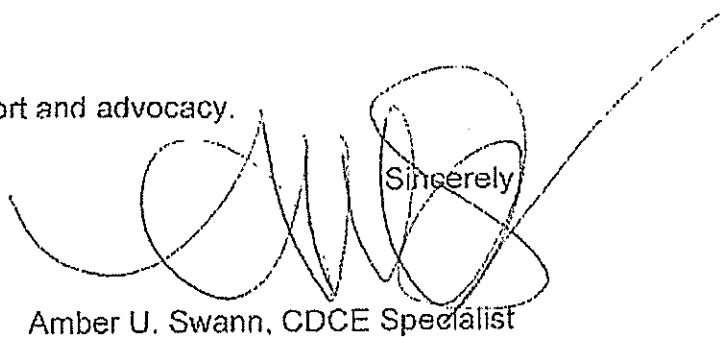
Rotary of Cheyenne
Scott Fox
PO BOX 511
Cheyenne, WY 82003

Dear Scott,

On behalf of the Cheyenne VA Medical Center (442) patients and staff, we would like to extend our appreciation to you for the donation of the Trolley Rides along with the snacks and Ditty Bags valued at \$1200.

The efforts of community partners like you allow us to continue the quality care and services that we seek to provide for our deserving Veterans. We look forward to the opportunity to work with you again in the future!

Thank you for your continued support and advocacy.


Sincerely
Amber U. Swann, CDCE Specialist

CHEYENNE VA MEDICAL CENTER
Donation Accounting Form

Voluntary Service (135)
2360 East Pershing Blvd., Cheyenne, Wyoming 82001
307-778-7317

Name of Organization: Rotary of Cheyenne

Send Acknowledgement to: Scott Fox

Address: P.O. Box 511

City, State, Zip: Cheyenne, WY 82003
(If not complete, we may not be able to send a receipt)

Date of Donation / Activity: 7/27/23

Cash/Check for deposit to General Post Funds:

299 Vet Center	314 Hospice
301 Canteen Books	315 Women Vets
303 General Purpose	316 Special Arts Program
304 OEF/OIF Special Programs	317 Golden Age Games
305 NHICU	319 Chaplin's
306 Recreation	321 Salute
307 Social Work	322 Care Givers
309 Homeless-Mental Health	323 Vet Comm Outreach
310 Healing Garden	325 Art Supply MHICM
311 OEF/OIF SW	327 MH Rec Fund/MHICM
312 Vet Center	338 Equine
313 Transportation	347 Landscaping
	Marked:
	Check No:

Donated Items(s) & Amount:

Canteen Books:	Tray Favors:
Cookies:	Puzzles:
Refreshments:	Playing Cards:
Magazine:	Stationary:
Paperbacks:	Postage Stamps:
Clothing:	Dirty Bags: <u>\$ 400.00</u>
Personal Care Items:	Bingo Prizes:
Lap Robes:	Other: <u>snacks + McDonalds gift</u>

Additional comments: Trolley Rides → \$150 x 8 Carets
\$1,200 250.00

Thank you for caring about our Cheyenne VA hospitalized and patient veterans. If you have questions, please do not hesitate to contact Voluntary Service at (307) 778-7317.

Entered into Database.

Item Reference Number: _____

Thank you sent: _____

Monetary Reference Number: _____