

## 2017 – 2018 District Grant Final Report

**Final reports are due within 30 days of the project ending, and no later than June 15, 2018.** Please complete this form by filling in the fields below. You must also provide a scanned copy of valid Proof of Payment (PoP) for all expenses listed. Acceptable PoPs include: cancelled checks, bank statements, bonafide itemized receipts. Once you have completed the report, please save it as a pdf document at <http://www.matchinggrants.org/district/> on the Documents tab of the project page before clicking the “Reported” button on the Administration page.

**Rotary Club** LaGrange **District Grant #** P-1947

**Project Title** Secret Santa Project

- Briefly describe the project. What was done, when and where did project activities take place, and who were the beneficiaries? List any changes that might have occurred.  
Christmas gifts were collected, sorted and distributed to 840 underprivileged children in 11 communities in and around LaGrange and serviced by Community Nurse Health Association. Shelving was purchased and set up to organize the gift inventory at a space donated by the Park District of LaGrange.
- How many Rotarians participated in the project?  
25
- What did they do? Please give at least 2 examples.  
Sent letters to families, collected and logged information on children to receive gifts, distributed collection boxes, gathered donations and shopped for needed items, sorted gifts into bags for specific children, and distributed gifts to families.
- How many non-Rotarians benefitted from this project?  
840 children
- What are the expected long-term community impacts of the project?  
Contributes to the mental health of the community by bringing joy at Christmas to a great many children and their families.
- If a cooperating organization was involved, what was its role?  
Community Nurse Health Association provided families in need and letter & phone support, Park District of LaGrange provided permanent space for storage and distribution, a group of about 40 “elves” provided collection, sorting and distribution labor.
- How did you share the news of your project?  
Club website, club Facebook page, advertising in local businesses who put out donation boxes.

### Financial Summary – Be sure that Income equals Expenditures!

8. <u>Income</u>	<u>Amount</u>
District Grant funds received	\$2589.00
Club contribution	\$2670.69
Other funding (specify)	_____
Total Project Income	\$5259.69

9. Actual Expenditures Valid Proof of Payment must be saved in pdf on <http://www.matchinggrants.org/district/>

<u>Date</u>	<u>Expense Type</u>	<u>Vendor</u>	<u>Amount</u>
11/17/17	Shelving	Guy Lenke	\$4685.63
10/25/17	Bags & Labels	Uline	\$574.06
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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Total Project Expenditures

\$5259.69

By completing this report, I confirm that to the best of my knowledge my Club has abided by the District Grants Program Details as set forth by Rotary International District 6450 and is in compliance with The Rotary Foundation Grants Terms and Conditions. Any deviation may result in a requirement to return District Funds. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

**Club President**

Name Bob Jankowski

Date 5/30/18

Email [rjankowski@inlandbank.com](mailto:rjankowski@inlandbank.com)

Phone 847-544-8611

**2<sup>nd</sup> Club Contact**

Name Linda Yates

Date 5/30/18

Email [yates.linda@sbcglobal.net](mailto:yates.linda@sbcglobal.net)

Phone 708-404-3068