



GLOBAL GRANT APPLICATION

Step 1: Basic information

What's the name of your project?

Meycauayan Anti Covid 19 Support Program

What type of project are you planning?

All global grants support activities within Rotary's areas of focus.

Humanitarian Project

The host contact lives in the country where the project, training, or study will take place. The primary international partner lives in another country. Both contacts will be responsible for all grant-related correspondence and reporting to The Rotary Foundation.

Luisito G. de Jesus	RC Meycauayan East	RI District 3770	<u>Host</u>
Marissa deLuna	RC San Diego South Bay	RI District 5340	<u>International partner</u>

Step 2: Committee members

The committee will include at least three members from the host sponsor and three members from the international sponsor.

Who will serve on the grant's host committee?

<u>Renato Moraga</u>	<u>RC Meycauayan East</u>	<u>RI District 3770</u>	<u>President</u>
<u>James T. Javier</u>	<u>RC Meycauayan East</u>	<u>RI District 3770</u>	<u>Vice President</u>
<u>Luisito de Jesus.</u>	<u>RC Meycauayan East</u>	<u>RI District 3770</u>	<u>Executive Secretary</u>
<u>Rodolfo DC. Enriquez</u>	<u>RC Meycauayan East.</u>	<u>RI District 3770</u>	<u>Club TRF Chairman</u>

Who will serve on the grant's international committee?

<u>Marissa de Luna</u>	<u>RC San Diego South Bay</u>	<u>RI District 5340</u>	<u>President</u>
<u>Romeo Villanueva</u>	<u>RC San Diego South Bay</u>		<u>Executive Secretary</u>
<u>Pat Quebada</u>	<u>RC San Diego South Bay</u>		<u>Club TRF Director/Chair</u>
<u>Fatima Larcome</u>	<u>RC San Diego South Bay</u>		<u>Club Public Image Director</u>

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James T. Javier RC Meycauayan East RI District 3770 Vice President¶ Luisito de Jesus. RC Meycauayan East RI District 3770 Executive Secretary

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Do any of these committee members have potential conflicts of interest? If so, please briefly explain.

A conflict of interest is a relationship through which an individual involved in a program grant or award causes benefit for such individual or such individual's family, acquaintances, business interests, or an organization in which such individual is a trustee, director, or officer.

No

Step 3: Project overview

Tell us a little about your project. What are the main objectives of the project, and who will benefit from it?

We're only asking for a general idea of the project. Try to be as concise as possible here. We'll ask you for details later in the application.

Consistent with the government agenda of suppressing the spreading of covid 19, a move to give additional protection to frontliners by way of personal protective equipment (PPE).

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Step 4: Area of focus

Which area of focus will this project support?

Select at least one area. Note that we'll ask you to set goals and answer questions for each area of focus you select.

- Peace and Conflict Prevention/Resolution
- Disease Prevention and Treatment
- Water and Sanitation
- Maternal and Child Health
- Basic Education and Literacy
- Economic and Community Development

Step 5: Measuring success

Which goals of this area of focus will your project support?

We'll ask you questions about the goals you choose, and at the end of the project, you'll report on your results for each goal. Each area of focus has its own set of goals. Select only the goals that your project will address.

The project aims to reinforce the anti covid campaign. At a time where the government admitted shortage of resources to address the growing problem and as confirmed by the city health office through a meeting August 11, 2020, delaying the spread of covid will greatly contribute to disease prevention.

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How will you measure your project's impact?

Use only measures that are clearly linked to your goals and will demonstrate the project's impact on participants' lives, knowledge, or health. Find tips and information on how to measure results in the [Global Grant Monitoring and Evaluation Plan Supplement](#). (Add rows as needed.)

Measure	Collection Method	Frequency	Beneficiaries
No. of Tests Conducted/day	DOH/WHO/IATF report	Daily	
No. of deaths per day	DOH/WHO/IATF report	Daily	
No. of recoveries per day	DOH/WHO/IATF report	daily	
Positivity Rate			

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Do you know who will collect information for monitoring and evaluation?

If yes, please provide the name and contact information for that person or organization and briefly explain why this person or organization is qualified for this task. If no, please tell us how you plan to find a person or organization to complete this task.

Local Government Units

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Step 6: Location and dates

HUMANITARIAN PROJECT

Where and when will your project take place?

Meycauayan City, Bulacan, Philippines

Target Start – August 2020

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VOCATIONAL TRAINING TEAM

Give us some information on your team or teams. (Add rows as needed.)

Team name	Type	Training location	Departure – Return

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SCHOLARSHIP

What are the candidate's estimated travel dates,

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Step 7: Participants

VOCATIONAL TRAINING TEAM

In this section team leaders and at least two other members must be added to each team created.

The following documents need to be uploaded for each member: their CV and [Vocational Training Team Member Application](#). Team itineraries must also be included in this step. It is the team leader's responsibility to gather, review, and upload all member documents.

The Vocational Training Team Member Application includes the following questions:

How does your educational and professional experience relate to the selected area of focus?

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What is your role in this training? Describe how you will participate. Formatted: Border: Top: (No border), Bottom: (No border), Left: (No border), Right: (No border)

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Cooperating organizations (optional)

Provide the name, website and location of each cooperating organization.

A cooperating organization can be a nongovernmental organization, community group, or government entity. Please attach Rotary's [memorandum of understanding](#) that's signed by a representative of the organization. (Add rows as needed.)

Name	Website	Location
City Government of Meycauayan	http://www.cityofmeycauayanbulacan.gov.ph/	
Department of Health	https://www.doh.gov.ph/	
▼		

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Deleted: Department of Health

Deleted: World Health Organization

Deleted: Inter Agency Task Force

Why did you choose to partner with this organization and what will its role be?

[The said organization is the one in-charge of the implementation of this covid 19 project.](#) Formatted: Border: Top: (No border), Bottom: (No border), Left: (No border), Right: (No border)

PARTNERS (OPTIONAL)

Partners may include other Rotary clubs, Rotaract clubs, Rotary Community Corps, or individuals.

List any other partners that will participate in this project.

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VOLUNTEER TRAVELERS (OPTIONAL)

A grant for a humanitarian project can pay for travel for up to two people who will provide training or help implement the project if the necessary skills are not available locally.

Provide name, email of traveler(s).

Describe this person's role in the project.

SCHOLARSHIP CANDIDATE

Provide name and email for the scholarship candidate. Upload the candidate's admission letter.

ACADEMIC INSTITUTION

Provide the name and address of the academic institution.

ROTARIAN PARTICIPANTS

Describe the role that host Rotarians will have in this project.

1. [Selection of suppliers](#)
2. [Getting approvals from host Partner before initiating Purchase Order \(if will be required\)](#)
3. [Receiving and quality inspection of delivered items by suppliers.](#)
4. [Doing and documenting the actual donation/distribution](#)
5. [Preparation of accomplishment report to be submitted to host Partner](#)
6. [Coordinating with Host Rotarians regarding the progress/completion of the project.](#)
7. [Project Closing in coordination with Host Rotarians.](#)

[Project Closing in coordination with International partner \(if will be required\)](#)

Describe the role that international Rotarians will have in this project.

1. [Funding support and consultancy](#)
2. [Approval of PO \(if will be required\)](#)

Step 8: Budget

What local currency are you using in your project's budget?

The currency you select should be what you use for a majority of the project's expenses.

Philippine Peso

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Getting approvals from International Partner before initiating Purchase Order (if will be required)¶
Receiving and quality inspection of delivered items by suppliers.¶
Doing and documenting the actual donation/distribution¶
Preparation of accomplishment report to be submitted to International Partner¶

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Project Closing in coordination with Host Rotarians.

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Project Closing in coordination with Host Rotarians.¶

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What is the U.S. dollar (USD) exchange rate?

Php 49.00 – US \$1.00

What is the budget for this grant?

List each item in your project's budget. Remember that the project's total budget must equal its total funding, which will be calculated in step 9. Every global grant includes a match of at least \$15,000 from The Rotary Foundation's World Fund. Project budgets, including the World Fund match, must be at least \$30,000. (Add rows as needed.)

#	Category*	Description	Supplier	Cost in local currency	Cost in USD
1	2600 PPEs @ Php 430.00/set	Per set composition - Gown w/ RI logo - Gloves - Shoe cover - Head cover	Boys Scout of the Philippines Cooperative	1,118,000.00	22,816.32
2	5200 Face Shield @50/pc	Full face with frame and RI logo	Boys Scout of the Philippines Cooperative	260,000.00	5,306.12
3	1300 disposable mask @180/box	3 ply, woven, 1 box (50 pcs)	Boys Scout of the Philippines Cooperative	234,000.00	4,775.51
4	Mobilization	Distribution expense		10,000.00	204.08
5	Misc	Promotion and Advertisement		5,000.00	102.04
Total budget:				1,627,000.00	33,204.07

*Possible categories: Accommodations, Equipment, Monitoring/evaluation, Operations, Personnel, Project management, Publicity, Signage, Supplies, Training, Travel, Tuition

Supporting documents

Upload any documents, such as price bids or pro forma invoices, to substantiate the listed expenses.

Step 9: Funding

Tell us about the funding you've secured for your project.

We'll use the information you enter here to calculate your maximum possible funding match from the World Fund. List all of your funding, including cash contributions and District Designated Funds (DDF). (Add rows as needed.)

#	Source	Details	Amount (USD)	Support*	Total
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1	DDF 5340		\$15000.00		\$15000.00
2	DDF 3770		3,000.00		3,000.00
	TRF		\$15,000.00		\$15,000.00

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*Whenever cash is contributed to the Foundation to help fund a global grant project, an additional 5 percent is applied to help cover the cost of processing these funds. Clubs and districts can receive Paul Harris Fellow recognition points for the additional expense.

How much World Fund money would you like to use on this project?

The World Fund can match all of the DDF contributed to your project and half the amount of the cash contributions.

[DDF Match 100%, cash match 50%](#)

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Step 10: Sustainability

Sustainable projects provide long-term solutions to community problems – solutions that community members themselves can support after grant funding ends. Your answers to the questions below will help us understand the components of your project that will make it sustainable.

HUMANITARIAN PROJECTS – PROJECT PLANNING

Describe the community needs that your project will address.

[This project will address the shortage of PPEs for our healthworkers in Meycauayan City that are being exposed to high risk of getting infected by covid-19. Also, this will help the other frontliners in conducting more tests to identify infected persons, and be able to isolate and treat them, to prevent them from spreading the disease.](#)

- Deleted: The project will provide water source, potable drinking water and sanitation facilities for Elementary Schools that will help address health and sanitation concerns of the children. This came at a time of the recurrence of polio which are serious health and sanitation issues.
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How did your project team identify these needs?

Health and needs assessment conducted in coordination with the Department of Health

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How were members of the benefiting community involved in finding solutions?

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How were community members involved in planning the project?

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HUMANITARIAN PROJECTS – PROJECT IMPLEMENTATION

Summarize each step of your project's implementation.

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Do not include steps related to fundraising, applying, or reporting. (Add rows as needed.)

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#	Activity	Duration
1	Request for Final Quotation from Suppliers	3 days
2	Prepare Purchase Order	1 day
3	Delivery of PPEs by Suppliers	3 week
4	Receiving and distribution of PPEs	1 week

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Will you work in coordination with any related initiatives in the community? If yes, briefly describe the other initiatives and how they relate to this project. If no, please explain. Are local initiatives not addressing these needs? Or, if they are, why did you decide not to work with them?

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The need was established in coordination with local health agencies but the budget for the procurement of supplies are very limited. This is aggravated by the presence of other government priorities that requires immediate attention like the social amelioration fund and other concerns.

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Please describe the training, community outreach, or educational programs this project will include.

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none

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How were these needs identified?

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Consultation and verification were done thru the City Health Officer.

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What incentives (for example, monetary compensation, awards, certification, or publicity), will you use, if any, to encourage community members to participate in the project?

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none

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List any community members or community groups that will oversee the continuation of the project after grant-funded activities conclude.

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Not applicable

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VOCATIONAL TRAINING TEAMS – PROJECT IMPLEMENTATION

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Describe the training needs that the team will address.

How did your team identify these needs?

Describe the specific objectives of the training, including what you expect training participants to gain from the team's expertise.

How were members of the local community involved in planning the training?

Will you work in coordination with any related initiatives in the community? If yes, briefly describe the other initiatives and how they relate to this project. If no, please explain. Are local initiatives not addressing these needs? Or, if they are, why did you decide not to work with them?

There can be value in working with other groups including governments, nonprofit organizations, and private companies.

What incentives (for example, monetary compensation, awards, certification, or promotion) will you use, if any, to encourage community members to participate in the training?

How will training recipients be supported after the training to keep the skills they acquire up-to-date?

List any community members or community groups that will oversee further training after the project ends.

These may or may not be Rotary members or clubs.

SCHOLARSHIP (SEE BELOW FOR SCHOLAR PROFILE QUESTIONS)**

Describe the process your team used to select this candidate.

How do this candidate's background, studies, and future plans qualify them for a global grant under this area of focus?

BUDGET

Will you purchase budget items from local vendors? Explain the process you used to select vendors.

Yes, quotations will be solicited from at least 3 reputable suppliers.

Did you use competitive bidding to select vendors? If no, please explain.

Yes

Please provide an operating and maintenance plan for the equipment or materials you purchased for this project. This plan should include who will operate and maintain the equipment and how they will be trained.

Not needed. Describe how community members will maintain the equipment after grant-funded activities conclude. Will replacement parts be available?

Not needed. If the grant will be used to purchase any equipment, will the equipment be culturally appropriate and conform to the community's technology standards? If yes, please explain. If no, describe how the project team will help community members adopt the technology.

Not applicable.

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After the project is completed, who will own the items purchased by grant funds? No items may be owned by a Rotary district, club, or member.

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FUNDING

Have you found a local funding source to sustain project outcomes for the long term? If yes, please describe this funding source.

Not applicable. The project is a stop-gap measure.

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Will any part of the project generate income for ongoing project funding? If yes, please explain.

no

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Is your economic and community development activity a microcredit project? If yes, upload your [microcredit supplement](#) file.

no

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****SCHOLAR APPLICANTS WILL ANSWER THE FOLLOWING QUESTIONS:**

List the two educational institutions you have most recently attended:

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Provide the following information about the academic program you plan to attend:

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Matriculating educational institution (including city and country):

Language of instruction:

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Website:

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Academic program:

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Academic program start date:

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Academic program end date:

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List the classes you plan to take and provide any relevant links to information about the program.

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How does your educational, professional, or volunteer experience align with Rotary's goals in the selected area of focus?

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What are your plans immediately after the scholarship period?

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How do your long-term professional goals align with Rotary's goals in the selected area of focus?

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