



GLOBAL GRANT APPLICATION TEMPLATE

The following pages outline the questions you will be asked on the online global grant application. You can use this document for planning purposes. Find the actual grant application at www.rotary.org/grants.

Step 1: Basic information

What's the name of your project?

Safe Water for the community of Palermo

What type of project are you planning? (humanitarian project, vocational training, scholarship)

All global grants support activities within Rotary's areas of focus.

Humanitarian project

Select the primary host and international contacts for this project.

The primary host contact lives in the country where the project, training, or study will take place. The primary international contact lives in another country. Both contacts will be responsible for all grant-related correspondence and reporting to The Rotary Foundation.

Local sponsor: Heriberto Rodríguez

Step 2: Committee members

The committee will include at least three members from the host sponsor and three members from the international sponsor.

Who will serve on the grant's host committee?

Jaime García, Adolfo Rodríguez y Fernando Escolar

Who will serve on the grant's international committee?

Do any of these committee members have potential conflicts of interest? If so, please briefly explain.

A conflict of interest is a relationship through which an individual involved in a program grant or award causes benefit for such individual or such individual's family, acquaintances, business interests, or an organization in which such individual is a trustee, director, or officer.

No

Step 3: Project overview

Tell us a little about your project. What are the main objectives of the project, and who will benefit from it?

We're only asking for a general idea of the project. Try to be as concise as possible here. We'll ask you for details later in the application.

The general objective of the project is to provide potable water in bottles to the community of the Palermo region, municipality of Sitio Nuevo, department of Magdalena, Colombia; through a Sunspring water filtration system, powered by a photovoltaic and wind energy installation and a bottle washing system. Additionally, the project will provide training for children and adults in the correct use of water, the best sanitation practices, adequate waste and garbage management.

The community to benefit is made up of 15000 people and the life of the project is 20 years.

Step 4: Area of focus

Which area of focus will this project support?

Select at least one area. Note that we'll ask you to set goals and answer questions for each area of focus you select.

- Peace and Conflict Prevention/Resolution
- Disease Prevention and Treatment
- Water and Sanitation
- Maternal and Child Health
- Basic Education and Literacy
- Economic and Community Development

Step 5: Measuring success

Which goals of this area of focus will your project support?

We'll ask you questions about the goals you choose, and at the end of the project, you'll report on your results for each goal. Each area of focus has its own set of goals. Select only the goals that your project will address.

How will you measure your project's impact?

Use only measures that are clearly linked to your goals and will demonstrate the project's impact on participants' lives, knowledge, or health. Find tips and information on how to measure results in the [Global Grant Monitoring and Evaluation Plan Supplement](#). (Add rows as needed.)

Measure	Collection Method	Frequency	Beneficiaries
Number of people with access to improved sources of drinking water	Direct observation Documentation and grant reports.		
Number of people who report a reduction in cases of gastro-intestinal diseases.	public records (local health entity)		

Do you know who will collect information for monitoring and evaluation?

If yes, please provide the name and contact information for that person or organization and briefly explain why this person or organization is qualified for this task. If no, please tell us how you plan to find a person or organization to complete this task.

The director of the Santa Faustina Children's Home will be able to complete and save the formats for the evaluation and monitoring of the project.

Donaldo Olivella cel. 57-3042458415 Director of the Santa Faustina Children's Home

Step 6: Location and dates

HUMANITARIAN PROJECT

Where and when will your project take place?

In the Republic of Colombia, department of Magdalena, municipality of Sitio Nuevo, town of Palermo, Santa Faustina Children Home. The project will be executed during the first half of the year 2020.

VOCATIONAL TRAINING TEAM

Give us some information on your team or teams. (Add rows as needed.)

Team name	Type	Training location	Departure - Return

SCHOLARSHIP

What are the candidate's estimated travel dates?

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Step 7: Participants

VOCATIONAL TRAINING TEAM

In this section team leaders and at least two other members must be added to each team created.

The following documents need to be uploaded for each member: their CV and [Vocational Training Team Member Application](#). Team itineraries must also be included in this step. It is the team leader's responsibility to gather, review, and upload all member documents.

The Vocational Training Team Member Application includes the following questions:

How does your educational and professional experience relate to the selected area of focus?

What is your role in this training? Describe how you will participate.

COOPERATING ORGANIZATIONS (OPTIONAL)

Provide the name, website and location of each cooperating organization.

A cooperating organization can be a nongovernmental organization, community group, or government entity. Please attach Rotary's [memorandum of understanding](#) that's signed by a representative of the organization. (Add rows as needed.)

Name	Website	Location
Santa Faustina Children Home		Republic of Colombia, department of Magdalena, municipality of Sitio Nuevo, town of Palermo

Why did you choose to partner with this organization and what will its role be?

The children of the Collaborating Organization are the first beneficiaries of filtered water. In addition, the Organization will be the custodian of the items delivered by the Grant.

PARTNERS (OPTIONAL)

Partners may include other Rotary clubs, Rotaract clubs, Rotary Community Corps, or individuals.

List any other partners that will participate in this project.

N/A

VOLUNTEER TRAVELERS (OPTIONAL)

A grant for a humanitarian project can pay for travel for up to two people who will provide training or help implement the project if the necessary skills are not available locally.

Provide name, email of traveler(s).

Describe this person's role in the project.

SCHOLARSHIP CANDIDATE

Provide name and email for the scholarship candidate. Upload the candidate's admission letter.

ACADEMIC INSTITUTION

Provide the name and address of the academic institution.

ROTARIAN PARTICIPANTS

Describe the role that host Rotarians will have in this project.

The members of Barranquilla Rotary Club manage the operative part of the project. They also manage all the relationship with the Cooperating Organization.

- Managing the project and scheduling activities and expenses
- Oversight of the activities of the Cooperating Organization
- Monitoring and relationship building visits to selected families receiving systems
- Publicizing the project to local media and to the District
- Providing technical expertise
- Liaison with government agencies
- Assisting in the design of the project
- Organization of and attendance at a major celebration event related to the project
- Development of policies and procedures related to selection, education and training of recipient families
- Evaluation of personnel used by the Cooperating Organization
- Monitoring of installed systems and their usage.

Describe the role that international Rotarians will have in this project.

International Rotarians will participate in all activities necessary to complete the Global Grant application.

They will be in contact with the host partner club members to monitor the advance of the project. They can plan visits to the host country during the project.

Step 8: Budget

What local currency are you using in your project's budget?

The currency you select should be what you use for a majority of the project's expenses.

USD

What is the U.S. dollar (USD) exchange rate?

1 USD=4050 COP

What is the budget for this grant?

List each item in your project's budget. Remember that the project's total budget must equal its total funding, which will be calculated in step 9. Every global grant includes a match of at least \$15,000 from The Rotary Foundation's World Fund. Project budgets, including the World Fund match, must be at least \$30,000. (Add rows as needed.)

#	Category*	Description	Supplier	Cost in local currency	Cost in USD
1	Equipment	Decentralized Water Filtration System	Sunspring	\$ 114.923.520	\$ 33.408
2	Transportation	Transport USA-Colombia	N/A	\$ 6.742.400	\$ 1.960
3	Taxes	Nationalization	Dian	\$ 22.295.163	\$ 6.481
4	Training	Basic Sanitation Training	N/A	\$ 20.700.000	\$ 6.017
5	Administration	Administration		\$ 11.492.352	\$ 3.341
6	Unforeseen	Unforeseen		\$ 11.492.352	\$ 3.341
Total budget:				\$ 187.645.787	\$ 54.548

*Possible categories: Accommodations, Equipment, Monitoring/evaluation, Operations, Personnel, Project management, Publicity, Signage, Supplies, Training, Travel, Tuition

Supporting documents

Upload any documents, such as price bids or pro forma invoices, to substantiate the listed expenses.

Step 9: Funding

Tell us about the funding you've secured for your project.

We'll use the information you enter here to calculate your maximum possible funding match from the World Fund. List all of your funding, including cash contributions and District Designated Funds (DDF). (Add rows as needed.)

#	Sources	Details	Amount (US\$)	Support*	Total
1	International Rotary Clubs	Cash	7600	380	7600
2	Barranquilla Rotary Club	Cash	4765	238	4765
3	District 4271	Cash	3000		3000
4	International Districts	Cash	15000		15000
5	TRF	Cash	24300		24183
	Total	Cash	54900		55548

*Whenever cash is contributed to the Foundation to help fund a global grant project, an additional 5 percent is applied to help cover the cost of processing these funds. Clubs and districts can receive Paul Harris Fellow recognition points for the additional expense.

How much World Fund money would you like to use on this project?

The World Fund can match all of the DDF contributed to your project and half the amount of the cash contributions.

24183 USD

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Step 10: Sustainability

Sustainable projects provide long-term solutions to community problems — solutions that community

members themselves can support after grant funding ends. Your answers to the questions below will help us understand the components of your project that will make it sustainable.

HUMANITARIAN PROJECTS – PROJECT PLANNING

Describe the community needs that your project will address.

The beneficiary community does not have a constant source of drinking water. The water is transported in tank cars and by pipe directly from the Magdalena river and the consumption is carried out without any treatment.

How did your project team identify these needs?

Through interviews and consultations with the community of the corregimiento of Palermo it was possible to determine that drinking water is the priority need for the community of the corregimiento of Palermo.

How were members of the benefiting community involved in finding solutions?

Its main activity is to contact the Rotary groups and request help to solve the serious problem of water in quantity and quality in this region of Colombia.

How were community members involved in planning the project?

Discuss with the Rotary leaders the scope of the work, the technology to be used, what impact it will have on its Uses and Customs and how the project will be sustainable.

HUMANITARIAN PROJECTS – PROJECT IMPLEMENTATION

Summarize each step of your project's implementation.

Do not include steps related to fundraising, applying, or reporting. (Add rows as needed.)

Week	Activity	Duration
1	Purchase of equipment and import	2 month
2	Equipment transport to the destination	1 week
3	Equipment installation	1 week
4	Local community training in operation and preventive maintenance of equipment.	1 week
5	Community training in basic sanitation, proper water management and waste and garbage management	3 month

Will you work in coordination with any related initiatives in the community? If yes, briefly describe the other initiatives and how they relate to this project. If no, please explain. Are local initiatives not addressing these needs? Or, if they are, why did you decide not to work with them?

There can be value in working with other groups including governments, nonprofit organizations, and

private companies.

N/A

Please describe the training, community outreach, or educational programs this project will include.

Equipment Training Program: the beneficiary community will receive a training process for the commissioning, operation and maintenance of the equipment.

Basic Sanitation Training Program: the beneficiary community will receive a training process related to hand washing and food preparation for the prevention of gastro-intestinal diseases, as well as waste management and proper waste management. The goal is for children to change the current perception that they can live with garbage.

How were these needs identified?

The survey mechanism, suggested by Rotary, was used to assess community needs.

What incentives (for example, monetary compensation, awards, certification, or publicity), will you use, if any, to encourage community members to participate in the project?

A group of people from the town will be linked to the work of selling water bottles to homes.

List any community members or community groups that will oversee the continuation of the project after grant-funded activities conclude.

These may or may not be Rotary members or clubs.

Integrated AGUAPALERMO Committee of the Palermo community

VOCATIONAL TRAINING TEAMS – PROJECT IMPLEMENTATION

Describe the training needs that the team will address.

How did your team identify these needs?

Describe the specific objectives of the training, including what you expect training participants to gain from the team's expertise.

How were members of the local community involved in planning the training?

Will you work in coordination with any related initiatives in the community? If yes, briefly describe the other initiatives and how they relate to this project. If no, please explain. Are local initiatives not addressing these needs? Or, if they are, why did you decide not to work with them?

There can be value in working with other groups including governments, nonprofit organizations, and private companies.

What incentives (for example, monetary compensation, awards, certification, or promotion) will you use, if any, to encourage community members to participate in the training?

How will training recipients be supported after the training to keep the skills they acquire up-to-date?

List any community members or community groups that will oversee further training after the project ends.

These may or may not be Rotary members or clubs.

SCHOLARSHIP (SEE BELOW FOR SCHOLAR PROFILE QUESTIONS)**

Describe the process your team used to select this candidate.

How do this candidate's background, studies, and future plans qualify them for a global grant under this area of focus?

BUDGET

Will you purchase budget items from local vendors? Explain the process you used to select vendors.

The acquisition of equipment will be made through an international supplier.
All elements will be compared in Usa. There is no local technology available for these types of projects.

Did you use competitive bidding to select vendors? If no, please explain.

Please provide an operating and maintenance plan for the equipment or materials you purchased for this project. This plan should include who will operate and maintain the equipment and how they will be trained.

Sunspring filter equipment requires cleaning and changing filters and solar panels require periodic cleaning. A person from the educational community with basic knowledge in equipment maintenance will be trained by the providers to execute the previous actions and keep a record. The frequency of filter cleaning will be executed according to the amount of material that is trapped in it and the filter change will be every 6 months, as established by the manufacturer.

The system to be implemented is developed for autonomous operation, however, a person with basic knowledge in mechanics and electricity will be trained to perform start, restart and shutdown maneuvers of the system.

Describe how community members will maintain the equipment after grant-funded activities conclude. Will replacement parts be available?

The people trained by the provider will be responsible for maintenance activities. Together with the equipment, spare parts for preventive maintenance will be acquired, if there is a corrective maintenance, the spare parts must be purchased outside the project area.

If the grant will be used to purchase any equipment, will the equipment be culturally appropriate and conform to the community's technology standards? If yes, please explain. If no, describe how the project team will help community members adopt the technology.

The technology to be implemented is innovative and has been developed for autonomous operation. The project team will provide the necessary training for the operation and maintenance of the equipment.

After the project is completed, who will own the items purchased by grant funds? No items may be owned by a Rotary district, club, or member.

To the Santa Faustina Children's Home of Palermo

FUNDING

Have you found a local funding source to sustain project outcomes for the long term? If yes, please describe this funding source.

The educational institution benefited from the project will provide semiannually the filters for the operation of the filtration system and will create a fund to have the necessary resources for preventive maintenance and spare parts, product of the sale of water in bottles.

Will any part of the project generate income for ongoing project funding? If yes, please explain.

The water will be delivered in bottles and will have a price to the public that represents 50% of the current price of water in the town approximately \$ 0.25 ea.

Is your economic and community development activity a microcredit project? If yes, upload your [microcredit supplement](#) file.

N/A

****SCHOLAR APPLICANTS WILL ANSWER THE FOLLOWING QUESTIONS:**

List the two educational institutions you have most recently attended:

Provide the following information about the academic program you plan to attend:

Matriculating educational institution (including city and country):

Language of instruction:

Website:

Academic program:

Academic program start date:

Academic program end date:

List the classes you plan to take and provide any relevant links to information about the program.

How does your educational, professional, or volunteer experience align with Rotary's goals in the selected area of focus?

What are your plans immediately after the scholarship period?

How do your long-term professional goals align with Rotary's goals in the selected area of focus?