



**Matching Grants**  
Report to The Rotary Foundation

*The Rotary Foundation*  
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The primary partner Rotary clubs/districts must submit Progress Reports every twelve months during project implementation. The Final Report is due two months after completing the project.

## Project Information

Matching Grant Number GG 25623 Project Country Uganda

☐ Progress report ☐ **Final report** Reporting Period from: 15May2012 to 27Jun2013

Host Partner Rotary Club: Jinja, Uganda District: 9200

International Partner Rotary Club: Del Mar-Solana Beach District: 5340

## Project Narrative

### 1. Briefly describe the project.

#### a. What were your original objectives?

To provide women with self sustainability skills for their future development by providing basic literacy programs, English language classes and technical training. This was to be accomplished through vocational education in sewing and computer skills. The second original objective was to address the psychosocial scarring these women have undergone by providing therapy counseling sessions. This was to be accomplished through various arts and crafts programs conducted by licensed counselors.

#### b. What was actually accomplished? (Photographs can help to tell your story. Please submit any action photos that you have that show beneficiary participation and demonstrate Rotarian involvement in the project. Please also indicate the name of the photographer.) PHOTOS ATTACHED.

Mothers of Peace began in May 2012 and began its English language and counseling programs at that time. The project did not receive any Rotary funds until October 2012, when Jinja Rotary Club was able to purchase 17 manual sewing machines for basic sewing instruction as well as 6 electric sewing machines for more complex design work, along with all necessary related tools.

We purchased 45 computers and monitors for daily instruction and 4 additional computers for project management and more advanced instruction. We also purchased the hardware necessary to access the internet (although obtaining a reliable internet signal has been a challenge.) We are especially proud to have commissioned and purchased all the project furniture from a local manufacturer in Bugiri. Mothers of Peace has completed one round each of sewing classes (35 women) and computer classes (45 women). Most sewing class students can now make a skirt, a shirt and a dress as well as repair old clothing. Two students have started working on the electric sewing machines. Most computer class students are comfortable now with using computers although without a reliable internet service we have not made much progress teaching them to access internet resources.

#### c. When and where did the project take place, and who were the beneficiaries?

The beneficiaries of the project are women who were once involved in conflicts in northern Uganda and who have been displaced and are now living in Bugiri. There are a few other women participating who are natives of Bugiri but who have otherwise been marginalized by abuse or poverty.

**2. Scope change. If the project was changed, how and why was it changed?**

There was change in the scope of the project from that planned due to change of financing from the expected USD 37,500 to USD 33,500 received. However, even with reduction in funding, the planned programmes were not compromised as the project was completed with the required Vocational training in close partnership with the cooperating Organization, namely Bugiri Local Government Administration and a local NGO located in Bugiri, M/S Integrated Science & Education for African Communities (ISEAC). These greatly assisted in the identification of the beneficiaries and on the day-to-day monitoring and supervision of the project. The inclusion of some vital items such as generator power surge gadgets to protect the equipment was also done.

Accessibility to the internet proved very difficult contrary to earlier expectations and thus consumed more than had been budgeted for.

## **Rotarian Involvement and Oversight**

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**3. How did Rotarians manage and oversee the project?**

The Local NGO managed the project from the time of its inception under the complete supervision of the Host Rotary Club of Jinja.

Rotary Club of Jinja also exercised close control over project expenditures, serving in an advisory role with regards to equipment selection, evaluating service providers and checking products delivered to ensure that services and products met the agreed standards of number and quality, paying directly on invoices, and visiting the site to make sure that it was appropriate for the project. As a result, all project expenditures are fully justified and documented. Mothers of Peace was also privileged to receive Rotarians from the United States, Kampala and Ntinda, all of whom provided valuable insights and advice in managing similar projects and to witness the successful project implementation.

**4. How many Rotarians from the host partner club participated in the project?** Committee of 6

**5. In what way did the host Rotarians participate in the project? Please list all non-financial involvement.**

1. The host Rotarians made several visits to the project site to assess preparatory progress of the project and eventually turned in large numbers to commission it at its completion.
2. It sourced, procured, and delivered the various project items and equipments to the site and over saw their installation and commissioning;
3. Liaised with the local Partnering Organization to ensure availability of instructors and trainers for the Project;
4. Liaised with the International Sponsors RC Del Mar Solana Beach, D5340, and provided updates of progress.
5. Compiled and submitted progress reports to TRF.

**6. How many Rotarians from the international partner club participated in the project?**

3

**7. In what way did the international Rotarians participate in the project? Please list all non-financial involvement.**

Rtn Zubair Bakubye, from Riverside East Rotary Club, D5330, and Rtn Thomas Benky, from RC Portland East, D5100 visited the host Club and project site and provided advise on some technical issues especially in the set up of the project.

Rtn Mandayesh Venkatesh, of RC Del Mar Solana Beach Sunrise D 5340, helped to develop the project funding and program objectives and remained in close contact with the Host Club as the program advanced.

## **Community Impact**

**8. How many people benefited from the project?**

About  
200

**9. What was the impact of the project on the beneficiaries?**

The participating women are more self-sufficient and less isolated than when they began the programs. They are a part of the community now. The women founded a music group, have organized to watch educational movies and documentaries outside of class time, and have obtained a contract from a local school to sew school uniforms. Many of them are learning to speak the local tribal language Lusogan as well as improving their English language skills.

**10. What are the expected long-term community impacts of the project?**

Mothers of Peace functions as a sort of community center. Classroom participants have taken some ownership of the facility in the sense that they voluntarily contribute to cleaning and maintenance of the building. Many of the mothers are bringing their older children to the computer classes. As a result, on the long-term basis, the community benefits from the training and encouragement of these mothers advising their children, and very likely lead to future wage earners with their newly acquired skills.

As a result, the project will be carried on a sustainable basis in the years to come.

## **Financial Statement**

**Currency Used:** Ugandan Shillings **Exchange Rate:** (market) 2580 = 1 USD

**11. Income**

Sources of Income	Currency	Amount
1. TRF Matching Grant Award and Contributions*	UGX	79,569,875
2. Other Income (identify): Del-Mar Solano Beach Rotary	UGX	2,450,000
3. Other Income (identify):		
4. Interest Income (if any):		
<b>Total Income:</b>	UGX	82,019,875

\*The amounts indicated as "TRF Matching Grant Award and Contributions" and "Other Income" are the amounts credited to the Global Grant bank account in Jinja at the inception of the project.

**12. Expenses** (add rows as needed)

Budget Items*	Name of supplier	Currency	Amount
1. Computers, Monitors and Software		UGX	39,035,000
2. Printers, Copiers, TV sets etc.		UGX	6,240,000
3. Sewing Machines and related equip.		UGX	9,342,000
4. Telephone Lines and Internet		UGX	7,718,750
5. Chairs, Desks and Textbooks		UGX	15,810,000
6. Bank Charges		UGX	332,169*
7. Electricity Bill		UGX	1,200,000
8. Project Plaque		UGX	283,000
9. Monitoring Expenses		UGX	200,000
10. Project launch and publicity		UGX	1,355,000
		<b>TOTAL</b>	<b>81,515,919</b>

\*Please see the attached Mothers of Peace Project Expense Report for a breakdown of the various budget items

\*\*The amount of UGX 332,169 for bank charges is as of 03.04.2013. The final amount is to be reflected on the Bank statement after the latest expenses paid out on 24<sup>th</sup> June to UTL (UGX 2,700,000/=) & UMEME (UGX 933,757/=) are debited from the account.

Please see attached Club sheet detailing expenses

**13. Bank Statement** - A bank statement that supports the above statement of income and expenses must be attached to this report. **TO BE AVAILED ON 1<sup>ST</sup> JULY 2013.**

### Important – please read:

- ☐ For final reports, if there is less than US\$200 remaining, please spend it on eligible items. If there is more than US\$200 remaining, it must be returned to The Rotary Foundation. [Note: In India, government rules require that all unutilized funds be returned to the Rotary International South Asia Office.]
- ☐ For grant awards over US\$25,000, attach an Independent Financial Review to each progress report and the final report.
- ☐ Keep all original receipts for at least five years, or longer if required by local law. Do not send receipts to TRF unless requested by staff.
- ☐ If your project involves a revolving loan fund you will need to visit the Rotary website at: 'www.rotary.org' to download the Report Supplement for Revolving Loan Grants.

**14. Certifying Signature** – Either the Host or International Partner must certify the report. If the grant is club sponsored the current club president must certify the report and if the grant is district-sponsored the district grants subcommittee chair must certify the report.

By signing this report, I confirm to the best of my knowledge that these Matching Grant funds were spent according to Trustee-approved guidelines and that all of the information contained herein is true and accurate. Original receipts for all expenses incurred will be kept on file for at least five years, or longer if required by local law, in case they are needed for auditing purposes. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

Print Name: OKELLO WILLIAM

Signature:  \_\_\_\_\_

Date: 27.06.2013

Rotary Title: PAST PRESIDENT

Club: JINJA

District: 9200

*In our effort to improve our grant program, we'd appreciate your feedback on the following questions:*

**A. Rotary Impact – select all that apply**

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- ☐ Our club or district's international Rotary connections are stronger as a result of this project.
- ☐ Club membership has increased as a result of this project.
- ☐ Visibility of Rotary in our community has increased.
- ☐ Our club's awareness of the needs in our community has increased.
- ☐ Volunteer activity in our club or district has expanded.
- ☐ Our club or district is more active in pursuing Foundation grants and Rotary programs.
- ☐ Awareness of the needs in our community has increased among Rotarians in other countries.
- ☐ Participation in this Matching Grant has not changed our club or district in any significant way.

**B. Project Sustainability – select all that apply**

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- ☐ The project will continue to function without Foundation funds.
- ☐ Equipment purchased with grant funds is being maintained with local materials and expertise.
- ☐ If training was a component of the project, trainees are using their knowledge and skills.
- ☐ This project has provided community members with the skills, knowledge, or institutions that will allow them to help themselves.
- ☐ The community has initiated additional projects related to the same or similar problems.
- ☐ The project has not been sustainable.

**C. Suggestions**

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Given your experience, do you have suggestions to improve the Matching Grants program?

If your project clearly demonstrates Rotarian involvement and is worthy of publication, please complete an RI Newstip Form, available on the RI website at [www.rotary.org](http://www.rotary.org). Please attach action photos showing the beneficiaries or showing active Rotarian involvement and indicate the name of the photographer.

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**Report Checklist**

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**Does your report include the following?**

- ☐ Time period of reporting
- ☐ How and what the project accomplished
- ☐ Rotarian participation, oversight and management
- ☐ Rotary impact
- ☐ Itemized report of income and expenses
- ☐ A bank statement
- ☐ Certifying signature
- ☐ Independent Financial Review for grant awards of US\$25,001 or more

**Have you done the following?**

- ☐ Made copies of the report for both the host and international partner
- ☐ Returned surplus funds over US\$200 (except in India where all unutilized funds must be returned)
- ☐ Made a file to store the report and receipt copies for five years or longer if required by local law