

Global Grant Application

GRANT NUMBER
GG1866010

STATUS
Draft

Basic Information

Grant title

The Grace Centre: A Place of Hope for Those Who Have None.

Type of Project

Humanitarian Project

Address community needs and produce sustainable, measurable outcomes

Primary Contacts

Name	Club	District	Sponsor	Role
George Poulakos	Ventura	5240	Club	International
Paula Van Zyl	Livingstone	9210	Club	Host

Committee Members

Host committee

Name	Club	District	Role
Andrew Murrin	Livingstone	9210	Secondary Contact
Denise Zaloumis	Livingstone	9210	Secondary Contact

International committee

Name	Club	District	Role
Daniel Holmes	Ventura	5240	Secondary Contact International
James Deardorff	Ventura	5240	Secondary Contact International
Kristin Taylor	Ventura	5240	Secondary Contact International

Do any of these committee members have potential conflicts of interest?

Project Overview

Tell us a little about your project. What are the main objectives of the project, and who will benefit from it?

What is Happening?

There is only one crossing between the Southern African country of Zambia and neighboring Botswana, which is in the town of Kazungula. The Zambezi River flows between the two countries, and all vehicles must be carried over on a pontoon. Commercial trucks wait in a queue for up to 10 days, during which time the drivers play cards, listen to music, and way too often, entice vulnerable young girls and women to “entertain” them. This is much easier than it should be in an extremely impoverished town with a history of sexual abuse and child marriage. With no alternative sources of income, many girls and young women become victims.

What Could Possibly Be Done to Help?

There is a ray of hope. Prominent civic leaders in Livingstone, Zambia—a nearby tourist destination—decided to take action. They identified 3 areas where trained young women can find employment—tailoring, computer work, and food preparation. They formed an NGO, and opened The Grace Centre for counseling and training. They have ambitious goals, but so far, only the tailoring program has funds, and they have enrolled 30 young girls and women. There are funds to build the food preparation school and restaurant, a first for Kazungula! However, funds are needed for the equipment and training. Some computers have been acquired to date, but funds are needed for training. Trained graduates will be highly employable at the local customs offices, as well as tourist hotels and lodges around Livingstone.

This grant will provide the following:

1. Funds to operate the restaurant and catering school and the computer training program for 3 years. After 3 years, it's expected that the Grace Centre will be generating income through the restaurant and take-out food service, and the production of tailored goods.
2. Funds to operate an Internet café and shop. This will also be the first of its kind in Kazungula. The Grace Centre plans for the Internet café to develop an online placement program to assist the girls in employment opportunities in Livingstone and elsewhere.
3. Funds for a toilet and shower block that will be needed for the restaurant and catering school. This will include a septic tank.
4. Funds for a vegetable garden and chicken house. These funds will also be used to build a water tank and drip irrigation system.

Areas of Focus

Which area of focus will this project support?

Economic and community development

Measuring Success

Economic and community development

Which goals will your activity support?

Reducing poverty in underserved communities

How will you measure your project's impact?

Measure	Collection Method	Frequency	Beneficiaries
Number of individuals trained	Grant records and reports	Every six months	100-499
Number of jobs created	Grant records and reports	Every six months	100-499
Number of youth employed in income-generating activities	Grant records and reports	Every six months	100-499

Do you know who will collect information for monitoring and evaluation?

Yes

Name of Individual or Organization

The Grace Centre

Phone

Email

lushomo2006@gmail.com

Address

P.O box 60269 Livingstone Southern Province Zambia

Briefly explain why this person or organization is qualified for this task.

1. Andrew Murrin, President of the Livingstone Club and a seasoned restaurant/lodge owner, will confer with the Grace Centre restaurant and catering management and staff and report the progress of each girl in the restaurant management and catering program.
2. In regards to the computer program, the computer teacher (yet to be employed) will supply monthly progress reports on all the girls who are enrolled in the computer training program.

Location and Dates

Humanitarian Project

Where will your project take place?

City or town

Kazungula

Province or state

Southern Province

Country

Zambia

When will your project take place?

2019-01-01 to 2021-06-01

Participants

Cooperating Organizations (Optional)

Name	Website	Location
Lushomo Trust	Under development	PO Box 60209 Livingstone Zambia

Do any committee members have a potential conflict of interest related to a cooperating organization?

Yes

If so, please briefly explain.

Margaret Whitehead is voluntary treasurer of Lushomo Trust and also treasurer of the Rotary Club of Livingstone.

Why did you choose to partner with this organization and what will its role be?

Lushomo Trust runs the Grace Centre and will be responsible for project implementation under the oversight of the Rotary Club of Livingstone.

Partners (Optional)

List any other partners that will participate in this project.

Volunteer Travelers (Optional)

No.	Name	Email
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Describe this person's role in the project.

Host sponsor confirmation of volunteer travelers

Rotarian Participants

Describe the role that host Rotarians will have in this project.

The Rotary Club of Livingstone has formed a committee to manage all aspects of this project. The committee will consist of:

1. The Project Leader (PL) is responsible for the overall roll out and execution of the project. The PL will coordinate with other committee members, liaison with personnel of the Grace Centre and be the lead person in interacting with the members of the International Rotary Club.
2. The Project Administrator is responsible for all project documentation and record keeping.
3. The Project Manager (PM) is responsible for supervising the purchase and delivery of all restaurant, catering, computer and Internet materials. The PM will make bi-monthly visits to the Grace Centre to observe that all materials/equipment are well-maintained and that any replacement parts be submitted for review.
4. The Project Financial Officer (PFO) is responsible that the all funds are distributed and managed as agreed to. The PFO will ensure that all funds are managed in a manner which adhered to the fiduciary obligations of TRF. The PFO will review all invoices and be responsible for payments to various vendors.

Describe the role that international Rotarians will have in this project.

The Rotary Club of Ventura will share in the fiduciary responsibility for all aspects of funding. A Rotarian will be selected as the chair of the Global Grant Project who will remain in that position for the duration of the project and its funding. Additionally, this same chair will make yearly visits to the Grace Centre to confirm that the funding is managed appropriately, to assist in any marketing promotion that will be needed and to

maintain that the Livingstone Rotary Club has continued access to all financial documents as they relate to the global grant and the Grace Centre.

The global grant committee of the Rotary Club of Ventura will actively promote this project, both thru district 5240 as well as Rotary International. Additionally, the chair will actively work with local Kazungula and Livingstone officials as well as government agencies to promote this project and highlight the role that Rotary International has and continues to play in raising the economic sustainability of citizens in Zambia and throughout the African continent.

Budget

What local currency are you using in your project's budget?

The currency you select should be what you use for a majority of the project's expenses.

Local Currency	U.S. dollar (USD) exchange rate	Currency Set On
ZMK	10	03/01/2018

What is the budget for this grant?

List each item in your project's budget. Remember that the project's total budget must equal its total funding, which will be calculated in step 9. Every global grant includes a match of at least \$15,000 from The Rotary Foundation's World Fund. Project budgets, including the World Fund match, must be at least \$30,000.

#	Category	Description	Supplier	Cost in ZMK	Cost in USD
1	Training	food preparation courses 3 years	various	252520	25252
2	Equipment	kitchen equipment	local and South Africa	120680	12068
3	Equipment	restaurant furniture	various	50200	5020
4	Personnel	restaurant manager 3 years	salary	180000	18000
5	Training	computer courses 3 years	various	222845	22285
6	Equipment	furniture & equipment for internet cafe / business centre	various	164000	16400
7	Equipment	toilet & shower block & septic tank	local contractor	397000	39700
8	Equipment	chicken house & garden irrigation	various	30072	3007
9	Signage	Rotary signage	local printers	500	50
10	Operations	bank transfer charges	US and local banks	300	30
Total budget:				1418117	141812

Funding

Tell us about the funding you've secured for your project. We'll use the information you enter here to calculate your maximum possible funding match from the World Fund.

#	Source	Details	Amount (USD)	Support*	Total
1	Cash from Club	Ventura	5,000.00	250.00	5,250.00
2	Cash from Club	Ojai	500.00	25.00	525.00
3	Cash from Club	Santa Paula	100.00	5.00	105.00
4	Cash from Club	Livingstone	100.00	5.00	105.00
5	Cash from Club	Newbury Park	3,500.00	175.00	3,675.00
6	Cash from Club	Moorpark	500.00	25.00	525.00
7	Cash from Club	Ojai West	2,000.00	100.00	2,100.00
8	Cash from Club	Malibu	100.00	5.00	105.00
9	Non-Rotarian contributions to be matched by TRF	Gary Homer Gutchess	3,900.00	195.00	4,095.00
10	District Designated Fund (DDF)	9210	10,000.00	0.00	10,000.00
11	Cash from Club	Thousand Oaks	1,000.00	50.00	1,050.00
12	Cash from Club	Montecito	1,000.00	50.00	1,050.00
13	Cash from Club	Simi Sunset	500.00	25.00	525.00
14	Cash from Club	Hermosa Beach	500.00	25.00	525.00
15	Cash from Club	Solvang	5,000.00	250.00	5,250.00

*Whenever cash is contributed to the Foundation to help fund a global grant project, an additional 5 percent is applied to help cover the cost of processing these funds. Clubs and districts can receive Paul Harris Fellow recognition points for the additional expense.

How much World Fund money would you like to use on this project?

You may request up to 21,850.00 USD from the World Fund.

Funding Summary

DDF contributions:	10,000.00
Cash contributions:	19,800.00
Non-Rotarian contributions matched by the Foundation:	3,900.00
Financing subtotal (matched contributions + World Fund):	33,700.00

Sustainability

Humanitarian Projects

Project planning

Describe the community needs that your project will address.

Kazungula has over 90% unemployment with a per capita income of less than fifty cents per day. Less than 15% of all children reach secondary school, and the rate for girls is usually even lower than that. Attending secondary school requires the payment of school fees, which most families cannot afford. With no education and no chance of employment, many girls in their teens marry young and/or fall prey to sexual abuse and prostitution.

There are no vocational training programs in Kazungula or the surrounding villages, and traveling to other towns, such as Livingstone, is not a possibility for all these girls.

How did your project team identify these needs?

A comprehensive needs assessment was undertaken in 2016-2017 by the Grace Centre founders (members of the Lushomo Trust), Rotarians from the Livingstone Club, and a Rotarian from the Rotary Club of Ventura. In addition, an in-depth series on Kazungula was published in the *Zambian Times* in 2016.

The assessment involved meetings with members of the Department of Social Welfare, the Kazungula Victims Support Unit, the District Commissioner's Office, the District Education Board for Kazungula province, and the Kazungula Chamber of Commerce. In addition, local religious and tribal leaders were consulted.

How were members of the benefiting community involved in finding solutions?

The Grace Centre held several town hall meetings with civic and tribal leaders as well as the members of the general community. Additionally, one-on-one interviews were held with members of the office of the District Commissioner, the Department of Social Welfare, the Victims Support Unit, the Gender-Based Violence Center in Livingstone and Kazungula, and the District Education Board for Kazungula province. Also interviewed were local tribal and religious leaders and young girls and their families.

How were community members involved in planning the project?

Community members were involved in all aspects of the initial planning process. All of the previously mentioned groups were asked what type of projects could most benefit the young girls and women of this community. The areas of training that will be focused on in the Grace Centre are ones by the community members as the ones with most promise for this community.

1. Government officials expressed overwhelming support for funds to assist young girls to gain a secondary diploma, and therefore have an opportunity to be further trained and/or employed.
2. The District Education Board stressed that without funding, no advancement could be made in raising the rates of secondary education.
3. Members of the Chamber of Commerce and proprietors from local tourist establishments expressed that there is a demand for a restaurant facility in Kazungula (none exist at this time), and for people trained in food service.
4. Families from the community spoke of the need for their girls to be educated and to gain an opportunity to learn a skill. Many community members voiced their support for the tailoring program already in existence, and were enthusiastic about a center for computer and restaurant training.

Project implementation

#	Activity	Duration
1	Training in food preparation: Purchase of furniture and equipment	6 months
2	Training in food preparation: Purchase of food and other materials	3 years
3	Training in food preparation: Salary for instructor	3 years
4	Restaurant: Purchase of furniture and equipment	6 months
5	Restaurant: Purchase of starter stocks	3 months
6	Restaurant: Salary for restaurant manager	3 years
7	Computer training: Purchase of furniture and equipment	6 months
8	Computer training: Salary for computer-skills instructor	3 years
9	Internet cafe: Purchase of furniture and equipment	6 months
10	Internet cafe: High-speed Internet	3 years
11	Internet cafe: Salary for cafe manager	3 years
12	Garden and chicken house: Purchase of tools, drip irrigation and water tank	6 months
13	Garden and chicken house: Construction of chicken house	6 months
14	Toilets and showers: Construction of toilet and shower block	6 months
15	School education: Payment of school requirements for 50 girls to complete their education	3 years

Will you work in coordination with any related initiatives in the community?

Yes

Briefly describe the other initiatives and how they relate to this project.

Currently the Department of Social Welfare, the Victim Support Unit and the Gender-based Violence Center are conducting sensitization programs in Kazungula and surrounding villages. These programs encourage young girls and their family members to report sexual abuse and/or coercion into early marriages. These organizations are enthusiastic about the potential expansion of the Grace Centre, and will work in conjunction with the Centre to inform parents and young girls of the new opportunities.

Please describe the training, community outreach, or educational programs this project will include.

The Grace Centre project has wide-ranging community goals:

1. The computer skills training program, in conjunction with the completion of secondary school diploma, will allow the girls to get jobs in a number of institutions in Kazungula and also in Livingstone, a thriving tourist destination.
2. The catering and restaurant management program will train the girls to become cooks at the many tourist establishments in and around Livingstone. Also, for those individuals who also receive the secondary diploma, restaurant management can be a possibility.
3. The Internet café, the first of its kind in Kazungula, will attract local community members to access the

Internet and it will become a gathering center for young girls and boys to connect with the world and also to explore employment opportunities outside of Kazungula.

How were these needs identified?

The Department of Social Welfare and the District Education Board clearly identified a special need in Kazungula due to the border crossing delays, and the subsequent opportunity for sexual exploitation of young girls. Due to extreme poverty, education and training is not an option for most families in this community. In addition, boys are the priority. Consequently, many families choose to allow their young girls to either be married in their early teens, or to be sexually exploited for very small amounts of money.

The only permanent answer which was identified by all community leaders was an opportunity for training, and for some of the girls with potential, the funds to complete their secondary education.

What incentives (for example, monetary compensation, awards, certification, or publicity), will you use, if any, to encourage community members to participate in the project?

The incentive is already there for the community leaders. They have undertaken the Sensitization Program, with a main goal of reducing early marriage and sexual abuse, and are excited about any type of educational and training initiatives that can help further these goals.

The incentive for young girls is obvious, which is hope for their future. In regards to their families, community leaders believe that they will also see the potential of having their girls trained and employed, and therefore able to continue ongoing support for the family.

The Grace Centre also plans to develop an online placement center which will be publicized and promoted by the local Chamber of Commerce and community groups and leaders.

List any community members or community groups that will oversee the continuation of the project after grant-funded activities conclude.

The Grace Centre is part of the umbrella organization, Lushomo Trust, which is composed of civic and religious members of the community. They are invested in the successful outcome of this project, and will oversee the continuation of the project.

Budget

Will you purchase budget items from local vendors?

Yes

Explain the process you used to select vendors.

Most of the the materials will be purchased locally. Because the Grace Centre/Lushomo Trust board is composed of many board members from the Lubasi Orphanage Home in Livingstone, relationships have already been established with local vendors. The local vendors have agreed to offer the same discounts to the Grace Centre as they give to the Lubasi Home. And these local vendors take pride in supporting the Lubasi Home and they are very enthusiastic to support the endeavors of the Grace Centre.

Some of the kitchen equipment will need to be purchased in South Africa because the prices for these goods are prohibitively higher in Zambia. Mr. Murrin has solid working relationships with South African firms that specialize in kitchen equipment.

Did you use competitive bidding to select vendors?

Yes

Please provide an operations and maintenance plan for the equipment or materials you anticipate

purchasing for this project. This plan should include who will operate and maintain the equipment and how they will be trained.

The building will be maintained by personnel at the Grace Centre and supervised by Alvin Sindowe, who has a construction and equipment firm in Kazungula and who constructed the existing buildings at the Grace Centre. He has confirmed that he and his staff will maintain the center. Mr. Sindowe's staff will maintain all kitchen, computer and Internet equipment.

Andrew Murrin, the current President of the Rotary Club of Livingstone, and the owner of a very successful lodge in Livingstone (the Green Tree Lodge), will also train the restaurant and catering students and staff on maintaining the kitchen equipment and supplies.

Antony Ranjan, the founder of Grace Centre, has an accounting business in Livingstone that employs a computer repair specialist. Mr. Ranjan will have this same repair specialist maintain the computers and the Internet modems at the Grace Centre.

Describe how community members will maintain the equipment after grant-funded activities conclude. Will replacement parts be available?

The Grace Centre will become self-sustaining within the 3 years of the grant. To obtain this goal, the employees and students will be taught basic skills for maintaining the building and equipment. In addition, Alvin Sindowe and Antony Ranjan have made a commitment to volunteer their services as well as those of their staffs.

If the grant will be used to purchase any equipment, will the equipment be culturally appropriate and conform to the community's technology standards?

Yes

Please explain.

The kitchen equipment from South Africa will be similar to the equipment that is presently used in Zambia. All other equipment will be from Zambia and therefore culturally appropriate.

After the project is completed, who will own the items purchased by grant funds? No items may be owned by a Rotary district, club, or member.

The Grace Centre will own all items that will be purchased from the grant.

Funding

Have you found a local funding source to sustain project outcomes for the long term?

Yes

Please describe this funding source.

Within the three-year funding plan, the Grace Centre is expected to become self-sustaining. In regards to additional local funding, as needed, the local community leaders who will direct this project have been able to obtain large local donors, including the Sun Hotel Group, for their past efforts. They have all expressed their confidence that once the Grace Centre is fully-operational, they will gain their support for this project.

Will any part of the project generate income for ongoing project funding? If yes, please explain.

Yes. The expectation is that both the restaurant/catering and the tailoring operations will be revenue producers. These revenues will be used to train more girls, to offer funds for more girls to obtain their secondary diploma, and to expand the job placement operation so that more girls are employed in Kazungula, Livingstone and elsewhere.

Authorizations

Authorizations & Legal Agreements

Legal agreement

Global Grant Agreement

I confirm and agree to the following:

1. All information contained in this application is, to the best of our knowledge, true and accurate.
2. We have read the Terms and Conditions for Rotary Foundation District Grants and Global Grants ("Terms and Conditions") and will adhere to all policies therein.
3. The grant sponsors ("Sponsors") shall defend, indemnify, and hold harmless Rotary International (RI) and The Rotary Foundation (TRF), including their directors, trustees, officers, committees, employees, agents, associate foundations and representatives (collectively "RI/TRF"), from and against all claims, including but not limited to claims of subrogation, demands, actions, damages, losses, costs, liabilities, expenses (including reasonable attorney's fees and other legal expenses), awards, judgments, and fines asserted against or recovered from RI/TRF arising out of any act, conduct, omission, negligence, misconduct, or unlawful act (or act contrary to any applicable governmental order or regulation) resulting directly or indirectly from a Sponsor's and/or participant's involvement in grant-funded activities, including all travel related to the grant.
4. The failure of the parties to comply with the terms of this Agreement due to an act of God, strike, war, fire, riot, civil unrest, hurricane, earthquake, or other natural disasters, acts of public enemies, curtailment of transportation facilities, political upheavals, acts of terrorism, or any similar cause beyond the control of the parties shall not be deemed a breach of this Agreement. In such an event, the Agreement shall be deemed terminated and the Sponsors shall refund all unexpended global grant funds within 30 days of termination.
5. TRF's entire responsibility is expressly limited to payment of the total financing amount. TRF does not assume any further responsibility in connection with this grant.
6. TRF reserves the right to cancel the grant and/or this Agreement without notice upon the failure of either or both of the Sponsors to abide by the terms set forth in this Agreement and the Terms and Conditions. Upon cancellation, TRF shall be entitled to a refund of any global grant funds, including any interest earned, that have not been expended.
7. The laws of the State of Illinois, USA, without reference to its conflicts of laws principles, shall govern all matters arising out of or relating to this Agreement, including, without limitation, its interpretation, construction, performance, and enforcement.
8. Any legal action brought by either party against the other party arising out of or relating to this Agreement must be brought in either, the Circuit Court of Cook County, State of Illinois, USA or the Federal District Court for the Northern District of Illinois, USA. Each party consents to the exclusive jurisdiction of these courts, and their respective appellate courts for the purpose of such actions. Nothing herein prohibits a party that obtains a judgment in either of the designated courts from enforcing the judgment in any other court. Notwithstanding the foregoing, TRF may also bring legal action against Sponsors and/or individuals traveling on grant funds in any court with jurisdiction over them.
9. This Agreement binds and benefits the parties and their respective administrators, legal representatives, and permitted successors and assigns.
10. If any provision of this Agreement is determined to be illegal, invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force and effect.
11. Sponsors may not assign any of its rights under this Agreement except with the prior written consent of TRF. Sponsors may not delegate any performance under this Agreement without the prior written consent of TRF. Any purported assignment of a Sponsor's rights or delegation of performance without TRF's prior

written consent is void.

12. TRF may assign some or all of its rights under this Agreement to an associate foundation of TRF. TRF may delegate any performance under this Agreement to an associate foundation. Any other purported assignment of TRF's rights or delegation of performance without the Sponsors' prior written consent is void.

13. Sponsors will comply with all economic and trade sanctions, including those implemented by the Office of Foreign Assets Control (OFAC) of the United States Department of Treasury, and will ensure that they do not support or promote violence, terrorist activity or related training, or money laundering.

14. This Agreement constitutes the final agreement between the parties. No amendment or waiver of any provision of this Agreement shall be effective unless it is in the form of a writing signed by the parties.

15. Rotary International (RI) and TRF may use information contained in this application and subsequent reports to promote the activities by various means such as The Rotarian, Rotary Leader, rotary.org, etc. Unless indicated otherwise in writing, by submission of the photos, the parties hereby grant to RI and TRF the worldwide right to publish and use the photos, including but not limited to, in RI and TRF publications, advertisements, and Web sites and on social media channels and to license use to others, including, but not limited to, media outlets and its partners and through RI's online image database, for the purposes of promoting Rotary. By submitting the photos, the parties represent and warrant that all persons appearing in the photos have given their unrestricted written consent to use their likenesses and to license use to third parties.

16. The Sponsors agree to share information on best practices when asked, and TRF may provide their contact information to other Rotarians who may wish advice on implementing similar activities.

17. The Sponsors will ensure that all individuals traveling on grant funds have been informed of the travel policies stated in the Terms and Conditions and have been made aware that they are responsible for obtaining travel insurance.

Primary contact authorizations

Application Authorization

By submitting this global grant application, we agree to the following:

1. All information contained in this application is, to the best of our knowledge, true and accurate, and we intend to implement the activities as presented in this application.
2. The club/district agrees to undertake these activities as a club/district.
3. We will ensure all cash contributions (as detailed in the grant financing) will be forwarded to The Rotary Foundation (TRF) or sent directly to the global grant bank account after Trustee approval of the grant.
4. Rotary International (RI) and TRF may use information contained in this application to promote the activities by various means such as The Rotarian, the RI international convention, RVM: The Rotarian Video Magazine, etc.
5. We agree to share information on best practices when asked, and TRF may provide our contact information to other Rotarians who may wish advice on implementing similar activities.
6. To the best of our knowledge and belief, except as disclosed herewith, neither we nor any person with whom we have or had a personal or business relationship are engaged, or intend to engage, in benefiting from TRF grant funds or have any interest that may represent a potential competing or conflicting interest. A conflict of interest is defined as a situation in which a Rotarian, in relationship to an outside organization, is in a position to influence the spending of TRF grant funds, or influence decisions in ways that could lead directly or indirectly to financial gain for the Rotarian, a business colleague, or his or her family, or give improper advantage to others to the detriment of TRF.

All Authorizations & Legal Agreements Summary

Primary contact authorizations

Name	Club	District	Status
George Poulakos	Ventura	5240	
Paula Van Zyl	Livingstone	9210	

District Rotary Foundation chair authorization

Name	Club	District	Status
Wade Nomura	Carpinteria Morning	5240	
Sandra Whitehead	Bulawayo South	9210	

DDF authorization

Name	Club	District	Status
Sandra Whitehead	Bulawayo South	9210	
Lawrence Mapani	Kitwe	9210	

Legal agreement

Name	Club	District	Status
Andrew Murrin	Livingstone	9210	
Ellyn Dembowski	Ventura	5240	

Bank Information
