



SAVOY HOTEL LIMITED

NDOLA OFFICE:
Stand 2446 Buteko Avenue
P.O. Box 71800
Ndola
Telephone: 611097-9 – 611101-3
Facsimile: 614001

LUSAKA OFFICE:
2nd Floor NHA
Annex Building
Chilufya Mulenga Rd.
P.O. Box 31016
Lusaka
Telephone: 255147

DATE :06-10-2017

Reference TSH/HNG/JM

ADDRESS

e-mail:

Tel/Cell:

ATTENTION: Rotary grant

Dear Sir,

RE: QUOTATION FOR WORKSHOP ON 14-15, JUNE 2018

Thanking you for the enquiry as above mentioned, the Savoy Hotel is pleased to quote as follows;

Accommodation	@	K	PAX	DAYS	TOTAL K
Double Room	@	600	40	1	24,000.00
MEALS					
Buffet Lunch	@	120	75	2	18,000.00
Tea/ Coffee Breaks	@	40	150	2	12,000.00
Mineral Water	@	10	150	2	3,000.00
Softies	@	10	75	2	1,500.00
Hall Hire	@	2000	1	2	4,000.00
			GRAND TOTAL		<u>62,500.00</u>

Please be advised that clients of the hotel are not, as a condition, permitted to bring any foodstuffs onto the premises.

Also take note that, unless under exceptional arrangements, all bookings will be confirmed by way of an advance payment.

Should any clarification be required, please do not hesitate to get in touch with the undersigned

Looking forward to a confirmed booking and an assurance of our best attention,

Yours Faithfully,

FOR AND ON BEHALF OF THE SAVOY HOTEL

JOSEPH MUKUPA (0965430680)

FRONT OFFICE MANAGER

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