

<b>Cambodia Administration</b>					
<u>EXPENSES</u>					
1st Cycle (July - Dec, 2011)	Country Director = CD				
2nd Cycle (Jan. - June, 2012)	Facilities Manager = M				
3rd Cycle (July - Dec, 2012)					
	1st Cycle	2nd Cycle	3rd Cycle	Cummulative	
Country Director (CD)(\$300/mth)	1,800	1,800	1,800	5,400	
<u>Facilities:</u>					
<u>(1) CSDO (3 grps):</u>					
<u>1st Cycle:</u>					
CD: 1st mth (50+10+10) (1x70)	70			70	
CD: mths 2-6 (10+10+10) (5x30)	150			150	
M: mths 1-6 (25+25+25) (6x75)	450			450	
<u>2nd &amp; 3rd Cycle:</u>					
CD: mths 1-6 (10+10+10) (6x30)		180	180	360	
M: mths 1-6 (25+25+25) (6x75)		450	450	900	
<u>Additional 2 Groups (2 grps):</u>					
<u>2nd &amp; 3rd Cycle:</u>					
CD: mths 1-6 (10+10) (6x20)		120	120	240	
M: mths 1-6 (25+25) (6x50)		300	300	600	
	670	1050	1050		
<u>(2) CIFTO (2 grps):</u>					
<u>1st Cycle:</u>					
CD: 1st mth (50+10) (1x60)	60			60	
CD: mths 2-6 (10+10) (5x20)	100			100	
M: mths 1-6 (25+25) (6x50)	300			300	
<u>2nd &amp; 3rd Cycle:</u>					
CD: mths 1-6 (10+10) (6x20)		120	120	240	
M: mths 1-6 (25+25) (6x50)		300	300	600	
<u>Additional 2 Groups (2 grps):</u>					
<u>2nd &amp; 3rd Cycle:</u>					
CD: mths 1-6 (10+10) (6x20)		120	120	240	
M: mths 1-6 (25+25) (6x50)		300	300	600	
<u>(3) Phnom Penh Rotary (2grps):</u>					
<u>3rd Cycle:</u>					
CD: 1st mth (50+10) (1x60)			60	60	
CD: mths 2-6 (10+10) (5x20)			100	100	
M: mths 1-6 (25+25) (6x50)			300	300	
<u>(4) Pursat Rotary (2grps):</u>					
<u>3rd Cycle:</u>					
CD: 1st mth (50+10) (1x60)			60	60	
CD: mths 2-6 (10+10) (5x20)			100	100	
M: mths 1-6 (25+25) (6x50)			300	300	
			5,830	5,830	
<u>TOTALS</u>					
				CSDO	2,770
				CIFTO	2,140
				Phnom Penh R.	460
				Pursat R.	460
<u>Country Director (Kim Sothy):</u>					
1. Class-ACT Contact, Manage Cambodia bank account and Cambodia Administration					
2. Research acquisition of new facilities (includes supply, materials, travel, etc.)					
3. Lead first three meetings of new facility, Photos					
4. Monthly visits to group meetings: Review progress & ledgers, Photos					
5. Monthly Report: (with Manager) Group Ledger, "All Mothers' Report", Quotes & Photos					
<u>Facilities Manager (Instructor):</u>					
1. Select clients, determine meeting location					
2. Conduct weekly meetings, Review clients business ledgers, Lesson					
3. Prepare "All Mothers Monthly Report"					
4. Monthly client visits: Review progress & ledger, Client quotes, Photos					
5. Monthly Report: (with Country Director) Group Ledger, "All Mothers' Report", Quotes & Photos					