



March 18, 2025

Dear Denise and Members of the Rotary Club of La Jolla,

Thank you for your generous donation to the Walter Munk Foundation for the Oceans. Your support is greatly appreciated and makes it possible for us to continue Walter Munk's legacy of daring exploration and discovery through scientific research, education and ocean conservation!

Your gift has been used to cover the cost of materials purchased to produce beautiful Field Guides for underserved students in San Diego. Funds for design and labor were provided by the Walter Munk Foundation for the Oceans.

This letter serves as your receipt for the fully tax-deductible contribution and confirms that no goods or services were provided in exchange for this donation.

Date:	1/23/2025
Payment:	Check #6601
Donation:	\$6,400.00

Be sure to **SAVE THE DATE** for our 4th Annual Walter Munk Day ~ Celebrate our Oceans event on Saturday, October 4th from 9:30 AM - 4 PM in Kellogg Park. It's guaranteed to be lots of fun for everyone!

With sincere gratitude,

A handwritten signature in black ink that reads "Mary Munk".

Mary Munk, President
Walter Munk Foundation for the Oceans
Tax I.D. 82-347332
mary@waltermunkfoundation.org
(619) 840-0250

Walter Munk Foundation for the Oceans

2120 Vallecitos
La Jolla, Ca 92037
(619)840-0250

Expense Report

11/18/24 - 03/18/25

Name LA JOLLA ROTARY FOUNDATION **Purpose** For the design, labor, and materials to produce the Field Guides **Grant.**\$6,400.00

Date	Category	Description	Notes	Amount
1/8	Binders	24 Economy 3 ring binders White	Amazon	\$60.80
1/9	Paper	2 boxes of Laser paper	Staples	\$125.83
1/21	Books	1000 Scavenger Hunt Books	Repromagic	\$2,046.17
1/24	Binders	100 Avery Economy 3 Ring binders White	OfficeSupply	\$243.53
2/14	Binders	100 Avery Economy 3 Ring binders Black	OfficeSupply	\$193.95
2/19	Laminating	300 Laminating - Tide Pool Bingo	Amazon	\$35.54
2/25	Black toner	1 HP Black toner	Staples	\$284.79
2/25	Paper	3 Boxes of Laser paper	Staples	\$236.67
2/25	TAX	Tax for the above	Staples	\$40.41
2/27	Tabs	800 pieces file Tabs	Amazon	\$8.18
2/27	Tabs	500 Pieces file tabs	Amazon	\$30.04
3/3	Paper & Toner	3 Boxes of Laser paper & 4 Toner Cartridge	Staples	\$1,682.55
2/18	Toner	2 Boxes of Black Toner	Amazon	\$501.56
2/18	Toner	1 box of Magenta Toner	Amazon	\$266.02
2/18	Toner	2 Boxes of Toner Cyan & Yellow	Amazon	\$691.94
2/18	Labels	Avery white Labels	Amazon	\$58.20

\$6,506.18

Signature

Mary Munk

Date

3/18/2025

AGREEMENT BETWEEN The WALTER MUNK FOUNDATION FOR THE OCEANS A 501(c)(3) AND ROTARY CLUB OF LA JOLLA a 501(c)(3)

This contract is being entered between “**The Walter Munk Foundation for the Oceans**”, (WMFO) a 501(c)(3), represented by its **President, Mary Munk** and **Rotary Club of La Jolla, (RCLJ)**, represented by **Board member and Community Service Chair, Denise McGuire**.

Background

In Mid-July of 2024, the parties met and discussed the possibility of **RCLJ** applying for a Matching Grant from the **San Diego District Rotary** in the amount of \$3200 to fund the design, labor and materials necessary for the production of high quality Field Guides imprinted with the **RCLJ seal** that would be supplied to all students who participated in the **WMFO** educational environmental, oceanic and historic tours. These 4-hour tours begin atop Mt Soledad discussing the history of the area as well as the topography and end at La Jolla Shores Beach in a study Oceanography and Marine biology as well as the history of the Kumeyaay Indigenous people who had lived in the area beginning in the 12th century BC.

On July 30th, 2024, RCLJ applied for and submitted the grant (**P-5400**) to the Rotary District. On September 17th, **RCLJ** notified WMFO the grant had been approved and once funded would be able to provide **WMFO** with \$6400. On November 17th, P-5400 was funded by District Rotary and notification was given to WMFO. In December, consultants to WMFO made further recommendations concerning the design of the Field Guides that were ultimately approved of by the Board of WMFO and RCLJ in early January

ON January 7th, the parties further agreed on the placement of the Rotary Seal on both the front cover and inside cover of the booklets. The Field study Booklets were there printed and used as guidebooks on January 9th, for students from St. Augustine High School.

It is agreed between the parties that any costs incurred from the date of November 18, 2024, thru March 18, 2025, for the design, labor and materials purchased to produce the Field Guides shall be covered by the \$6400 ROTARY grant as previously described.

Further, that all receipts for materials used as well as the costs and expenses related to the labor and design be included, and that all be provided by March 18th, to Denise McGuire to enable her to provide proof of costs to the district, by April 1, as is her obligation under the grant. If all monies are not used by that date, they also shall be returned to Denise McGuire on the 18th of March who will in turn return to the San Diego Rotary District by April 1, 2025.

IN AGREEMENT TO THE ABOVE COVENANTS AND CONDITIONS
ROTARY CLUB OF LA JOLLA, BY AND THROUGH its
Representative, **DENISE MCGUIRE**, PRESENTS TO **MARY MUNK**,
President of THE WALTER MUNK FOUNDATION FOR THE
OCEANS A CHECK IN THE AMOUNT OF \$6400.

1/28/2024
Dated

Mary Munk
Mary Munk, President WMFO

Denise McGuire, Board Member of RCLJ

Shipping Address

Mary C Munk
2120 VALLECITOS UNIT 203
LA JOLLA, CA 92037-3158
United States

Payment method

VISA Visa ending in 7194

Order Summary

Item(s) Subtotal:	\$56.42
Shipping & Handling:	\$2.99
Free Shipping:	-\$2.99
Total before tax:	\$56.42
Estimated tax to be collected:	\$4.38
Grand Total:	\$60.80

Delivered January 8

Your package was left near the front door or porch.

[Get product support](#)

[Write a product review](#)



Cardinal Economy 3-Ring Binders, 5/8" Round Rings, Holds 125 Sheets, ClearVue Presentation View, Non-Stick, White, Carton of 12 (90601)

Sold by: Amazon.com

Return window closed on February 7, 2025

\$28.21



Buy it again

[View your item](#)

Delivered January 8

Your package was left near the front door or porch.

[Get product support](#)

[Write a product review](#)



Cardinal Economy 3-Ring Binders, 5/8" Round Rings, Holds 125 Sheets, ClearVue Presentation View, Non-Stick, White, Carton of 12 (90601)

Sold by: Amazon.com

Return window closed on February 7, 2025

\$28.21



Buy it again

[View your item](#)

From: Amazon.com auto-confirm@amazon.com
Subject: Your Amazon.com order of 2 x "Cardinal Economy 3-Ring...".
Date: January 8, 2025 at 9:03 AM
To: coakleym@san.rr.com



Hello Mary,

Thank you for shopping with us. We'll send a confirmation when your items ship.

Order Confirmation

Arriving:
Wednesday, Jan 8, 10 a.m. – 3 p.m.

Ship to:
Mary
LA JOLLA, CA

Order #
113-1646850-1992226

[View or manage order](#)



Cardinal Economy 3-Ring Bin...
Qty : 2

Order Total: **\$60.80**

Customers Who Bought Items in Your Order Also Bought



Avery 5 Tab Dividers
for 3 Ring...
\$26.48



Oxford Blank Write On
Binder...
\$11.16

By placing your order, you agree to Amazon.com's [Privacy Notice](#) and [Conditions of](#)

By placing your order, you agree to Amazon.com's [Privacy Notice](#) and [Conditions of Use](#). Unless otherwise noted, items sold by Amazon.com are subject to sales tax in select states in accordance with the applicable laws of that state. If your order contains one or more items from a seller other than Amazon.com, it may be subject to state and local sales tax, depending upon the seller's business policies and the location of their operations. Learn more about [tax and seller information](#).

Items in this order may be subject to California's Electronic Waste Recycling Act. If any items in this order are subject to that Act, the seller of that item has elected to pay any fees due on your behalf.

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.



Order #
[9927460830](#)

Total
\$125.83

Status
Picked up

Order date
01/09/25

Earned
1276 pts.

Redeemed
8200 pts.



Staples Premium Inkjet & Laser Paper, 8.5" x 11", 24 lbs., Bright White, 500 Sheets/Ream, 5 Reams/Carton (733330)



Order# 9927460830

Order placed: January 09, 2025

Invoice # 360144857
CHARGED on January 09, 2025
Item(s) Picked up in store

Item#	Item Description	Price	Quantity	Discounts	Subtotal
733330	Staples Premium Inkjet & Laser Paper, 8.5" x 11", 24 lbs., Bright White, 500 Sheets/Ream, 5 Reams/Carton (733330)	\$78.89	2	-\$41.00	\$116.78

Method of payment
VISA ending in *7194 - \$125.83

Subtotal:	\$157.78
Discounts:	-\$41.00
Shipping/Fees:	\$0.00
Tax:	\$9.05
Total:	\$125.83

From: Maggie Velazquez maggie@waltermunkfoundation.org

Subject: REPROMAGIC PAYMENT (INVOICE #69000)

Date: January 21, 2025 at 3:16 PM

To: MAGGIE Velazquez maggie@waltermunkfoundation.org, Sofia Bongard sofia@waltermunkfoundation.org, REceipts WMFO receipt@waltermunkfoundation.org, Mary Munk mary@waltermunkfoundation.org

MV

1/21/25, 3:12 PM

ACH Payment Services - Manage payees - chase.com



○ We're currently reviewing your payment.

Go to [Payment Activity](#) to see status updates. We may require approvals.

Pay to

ELLE (...2680)

Ungrouped - Vendor

Pay from

BUS COMPLETE CHK (...7585)

Amount

2,046.17

Delivery method

Standard ACH

Arrives in 1 business day

Send on

Jan 21, 2025

Deliver by

Jan 22, 2025

Addendum


1000 SCAVENGER HUNT
BOOKS (INVOICE #69000)

Status

Pending review

Transaction number

11159291939

From: Repro Magic quickbooks@notification.intuit.com 
Subject: Invoice 69000 from ReproMagic
Date: October 4, 2024 at 3:25 PM
To: mary@waltermunkfoundation.org
Cc: eschneider@repromagic.com



INVOICE 69000

repromagic
creative, innovative, printing solutions

DUE 11/03/2024

\$2,046.17

Print or save

Powered by QuickBooks

Dear Customer,

Your invoice is attached. Please let me know if you need anything else. Thanks!

If you receive an email that seems fraudulent, please check with the business owner before paying.





INVOICE

BILL TO
Walter Munk Foundation for the
Oceans
2120 Vallecitos Unit 203
La Jolla, CA 92037

INVOICE # 69000
DATE 10/04/2024
DUE DATE 11/03/2024
TERMS Net 30

SHIP VIA
Will Call

SALES REP
Ellen

DESCRIPTION	QTY	RATE	AMOUNT
Job Number 69000 WMF Scavenger Hunt Book, 20 pg, Self Cover	1,000		1,899.00T

SUBTOTAL 1,899.00
TAX 147.17
TOTAL 2,046.17
BALANCE DUE **\$2,046.17**



OfficeSupply

Invoice: #6297569

Date of Order: Friday, 24 January 2025

BILL TO:
Mary Munk
Walter Munk Foundation
2120 Vallecitos
203
San Diego, CA 92037

DELIVER TO:
Mary Munk
Walter Munk Foundation
2120 Vallecitos
203
San Diego, CA 92037-3158

PO:
mary@waltermunkfoundation.org

Product No	Products	Qty	Price	Total
AVE05706	Avery Economy View 3-Ring Binder, 1/2" Round Rings, 51% Recycled, White	100	\$2.26	\$226.00
Subtotal:				\$226.00
Shipping:				\$0.00
CA Tax 7.75%:				\$17.52
Total:				\$243.52
Credit Card: 4*****7194				\$243.52
Balance due:				\$0.00



Need help? Call 1-866-302-5397
M-F 8am - 4pm CST

Credit Card



Order Summary

[Edit Cart](#)

Shipping



Mary Munk
Walter Munk Foundation
2120 Vallecitos
203
San Diego, CA 92037-3158
(619) 840-0250

[Change Shipping](#)

Subtotal \$226.00

Shipping \$0.00

CA Tax 7.75% \$17.52

[Are you tax exempt?](#)

Total \$243.52

Enter P.O. Number >

[Place Order](#)

Get coupon codes instantly added to future orders.

Simply add Capital One Shopping to your browser, and shop like normal.



This free tool does the work for you.

[Redeem \\$15 Bonus](#)

[No Thanks](#)

[Terms & Conditions](#)

By placing your order, you agree to OfficeSupply.com
[privacy policy](#) and [terms of service](#)

Payment Cards We Accept ?



VISA

Visa ending in 7194
Mary Munk | Expires 09/2028

[Change Payment](#)

Review



Avery Economy View 3-Ring Binder, 1/2" Round Rings, 51% Recycled, White 1/2" Binder
Capacity - Letter - 8 1/2" x 11" Sheet Size - 100
Sheet Capacity - 3 x Round Ring Fastener(s) - 2
Internal Pocket(s) - Vinyl, Chipboard - White -
13.12 oz - Gap-free Ring, Exposed Rivet, Clear Overlay, Non Locking Mechanism - 1 Each

\$226.00

Qty: 100

[Edit Cart](#)



OfficeSupply

Invoice: #6357414

Date of Order: Friday, 14 February 2025

BILL TO:

Mary Munk
Walter Munk Foundation
2120 Vallecitos
203
San Diego, CA 92037

DELIVER TO:

Mary Munk
Walter Munk Foundation
2120 Vallecitos
203
San Diego, CA 92037-3158

PO:

mary@waltermunkfoundation.org

Product No	Products	Qty	Price	Total
AVE05705	Avery Economy View 3-Ring Binder, 1/2" Round Rings, Black	100	\$1.95	\$195.00
Subtotal:				\$195.00
15% off up to \$100 spent				-\$15.00
Shipping:				\$0.00
CA Tax 7.75%:				\$13.95
Total:				\$193.95
Credit Card: 4*****7194				\$193.95
Balance due:				\$0.00

Thank you for purchasing from OfficeSupply.com

302 Industrial Drive
Columbus, WI 53925

Contact Information

1-866-302-5397
help@officesupply.com
<https://www.OfficeSupply.com>

Order Details

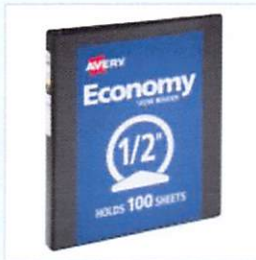
Shipping Address

Mary Munk
Walter Munk Foundation
2120 Vallecitos
203
San Diego, CA 92037-3158
(619) 840-0250

Billing Address

Mary Munk
Walter Munk Foundation
2120 Vallecitos
203
San Diego, CA 92037
(619) 840-0250

Product Purchased



AVE05705

**Avery Economy View 3-Ring
Binder, 1/2" Round Rings, Black**

\$1.95 Qty 100 \$195.00

**Estimated Delivery Thu 2/20 (3
business days)**

Subtotal:	\$195.00
Coupon	-\$15.00
Shipping:	\$0.00
CA Tax 7.75%:	\$13.95

Total: \$193.95

[Your Account](#) > [Your Orders](#) > [Order Details](#)

Order Details

Order placed February 19, 2025 Order # 112-4663362-8513848

[View invoice](#)

Shipping Address

Mary C Munk
2120 VALLECITOS UNIT 203
LA JOLLA, CA 92037-3158
United States

[Change](#)

Payment method

VISA Visa ending in 7194

Order Summary

Item(s) Subtotal:	\$32.98
Shipping & Handling:	\$0.00
Total before tax:	\$32.98
Estimated tax to be collected:	\$2.56

Grand Total: **\$35.54**

[See tax and seller information](#)

Arriving Saturday



Staples 242553 5 mil Thermal Laminating Pouches Letter 300 pack

Sold by: [MyOfficeInnovations/Staples, Inc.](#)

\$32.98

[Buy it again](#)

[Track package](#)

[Problem with order](#)

[Cancel items](#)

[Write a product review](#)

[Change Payment Method](#)

Delivery by Tuesday, February 25, 2025 (4 items)



[HP 508X Black High Yield Toner Cartridge](#)

[CF360X](#)

Item: 1585354

1@ \$284.79 Each \$284.79

\$284.79



[Staples Premium Inkjet Laser Paper 85 x 11](#)

[24 lbs Bright White 500 Sheets Ream 5](#)

[ReamsCarton 733330](#)

Item: 733330

3@ \$78.89 Each \$236.67

\$236.67

Billing address

Mary Munk
2120 Vallecitos
Unit 203
La Jolla, CA 92037

Payment information

Merchandise Total: \$521.46
Shipping & Delivery: FREE
Tax: \$40.41

Total: \$561.87

VI ending in 7194: \$561.87



Order# 9928505956

Order placed: February 24, 2025

Invoice # 363225844
CHARGED on February 25, 2025
Item(s) Shipped

Item#	Item Description	Price	Quantity	Discounts	Subtotal
1585354	HP 508X Black High Yield Toner Cartridge (CF360X)	\$284.79	1	\$0.00	\$284.79
733330	Staples Premium Inkjet & Laser Paper, 8.5" x 11", 24 lbs., Bright White, 500 Sheets/Ream, 5 Reams/Carton (733330)	\$78.89	3	\$0.00	\$236.67

Method of payment
VISA ending in *7194 - \$561.87

Subtotal: \$521.46
Discounts: \$0.00
Shipping/Fees: \$0.00
Tax: \$40.41
Total: \$561.87

ORDER PLACED
February 27, 2025

TOTAL
\$8.18

SHIP TO
Mary C Munk ▾

ORDER # 112-8185029-7300260
[View order details](#) | [View invoice](#)

Arriving Saturday



800 Pieces File Tabs Sticky Index Tabs, Writable and Repositionable Filing Tabs
Flags for Pages or Book Markers, Reading Notes, Classify Files, 40 Sets (12 Colors,
1 Inch)

 Buy it again

[Archive order](#)

[Track package](#)

[View or edit order](#)

[Ask Product Question](#)

ORDER PLACED
February 27, 2025

TOTAL
\$30.04

SHIP TO
Mary C Munk ▾

ORDER # 112-6772802-3929825
[View order details](#) | [View invoice](#)

Arriving today 2 PM - 6 PM



500 Pieces Tabs 2 Inch Sticky Index Tabs, Writable and Repositionable File Tabs
Flags Colored Page Markers Labels for Reading Notes, Books and Classify Files, 21
Sets 10 Colors (Index Tabs)

4  Buy it again

[Archive order](#)

[Track package](#)

[View or edit order](#)

Order #
9928693572


Total
\$1,682.55

Status
Delivered

Order date
03/03/25

Earned
17161 pts.

Redeemed
0 pts.

 Return



Staples Premium Inkjet & Laser Paper, 8.5" x 11", 24 lbs., Bright White, 500 Sheets/Ream, 5 Reams/Carton (733330)



HP 508X Black High Yield Toner Cartridge (CF360X)



HP 508A Magenta Standard Yield Toner Cartridge (CF363A)



HP 508X Yellow High Yield Toner Cartridge (CF362X)

 Live Chat



HP 508X Cyan High Yield Toner Cartridge (CF361X)

Order# 9928693572

Order placed: March 03, 2025

Invoice # 363759446
CHARGED on March 05, 2025

Item(s) Shipped

Item#	Item Description	Price	Quantity	Discounts	Subtotal
733330	Staples Premium Inkjet & Laser Paper, 8.5" x 11", 24 lbs., Bright White, 500 Sheets/Ream, 5 Reams/Carton (733330)	\$78.89	3	\$0.00	\$236.67
1585354	HP 508X Black High Yield Toner Cartridge (CF360X)	\$284.79	1	\$0.00	\$284.79
1585349	HP 508X Yellow High Yield Toner Cartridge (CF362X)	\$393.49	1	\$0.00	\$393.49
1585352	HP 508X Cyan High Yield Toner Cartridge (CF361X)	\$393.49	1	\$0.00	\$393.49
1585351	HP 508A Magenta Standard Yield Toner Cartridge (CF363A)	\$253.09	1	\$0.00	\$253.09

Method of payment
VISA ending in *7194 - \$1,682.55

Subtotal: \$1,561.53
Discounts: \$0.00
Shipping/Fees: \$0.00
Tax: \$121.02
Total: \$1,682.55

Amazon

\$ 1,121.81

stacks \$ 1,427.54

3.11

ORDER PLACED
March 18, 2025

TOTAL
\$501.56

SHIP TO
Mary C Munk ▾

ORDER # 112-5575145-6829869
[View order details](#) [View invoice](#)

Arriving Mar 25 - Mar 30

Track package



2

HP 508X Black High-yield Toner Cartridge | Works with HP Color LaserJet Enterprise M552, M553, HP Color LaserJet Enterprise MFP M577 Series | CF360X

 Buy it again

View or edit order

[Archive order](#)

ORDER PLACED
March 18, 2025

TOTAL
\$266.02

SHIP TO
Mary C Munk ▾

ORDER # 112-3519945-2247413
[View order details](#) [View invoice](#)

Arriving overnight 4 AM - 8 AM

Track package



HP 508A Magenta Toner Cartridge | Works with HP Color LaserJet Enterprise M552, M553, HP Color LaserJet Enterprise MFP M577 Series | CF363A

 Buy it again

View or edit order

[Archive order](#)

Order Details

Order placed March 18, 2025

Order # 112-2488852-9454607


[View invoice](#)

Shipping Address

Mary C Munk
2120 VALLECITOS UNIT 203
LA JOLLA, CA 92037-3158
United States

[Change](#)

Payment method

 Visa ending in 7194

Order Summary

Item(s) Subtotal:	\$642.18
Shipping & Handling:	\$0.00
Total before tax:	\$642.18
Estimated tax to be collected:	\$49.76
Grand Total:	\$691.94

Not yet shipped

Delivery estimate: **Thursday, March 20, 2025 by 8pm**

[Cancel items](#)



HP 508X Cyan High-yield Toner Cartridge | Works with HP Color LaserJet Enterprise M552, M553, HP Color LaserJet Enterprise MFP M577 Series | CF361X

Sold by: ToneTech

\$321.09

 Buy it again

Delivery estimate: **Thursday, March 20, 2025 by 8pm**



HP 508X Yellow High-yield Toner Cartridge | Works with HP Color LaserJet Enterprise M552, M553, HP Color LaserJet Enterprise MFP M577 Series | CF362X

Sold by: ToneTech

\$321.09

 Buy it again

[Your Account](#) › [Your Orders](#) › [Order Details](#)

Order Details

Order placed March 18, 2025 Order # 112-9026631-8994636

[View invoice](#)

Shipping Address

Mary C Munk
2120 VALLECITOS UNIT 203
LA JOLLA, CA 92037-3158
United States

[Change](#)

Payment method

 Mastercard ending in 4214

Order Summary

Item(s) Subtotal:	\$54.00
Shipping & Handling:	\$0.00
Total before tax:	\$54.00
Estimated tax to be collected:	\$4.20
Grand Total:	\$58.20

Arriving March 25



3

Avery Matte White Rectangle Labels with Sure Feed, 1" x 3", 400 Matte White Printable Labels

Sold by: Amazon.com

\$18.00

 Buy it again

[Track package](#)

[Cancel items](#)

[Write a product review](#)

[Change Payment Method](#)