

District/Governor's/Rotaract Grant Final Report Form

This report must be completed and uploaded on matchinggrants.org within 30 days after completion of the project but no later than 2 years after the date of approval of the project. For scholarships, the report is due 30 days after payment of funds.

Rotary Year 2023-2024

District Grant # (from matchinggrants.org) 5440

Rotary Club: Rotary Club of Cheyenne

Project Title: Adaptive Bike Project

Project Description: An adaptive tricycle/bike is designed for children with physical disabilities that will not allow them to ride a traditional bike. The bike has several great features to ensure the safety of the rider. The adaptive bicycle features a full seat where the rider can be fully secured and strapped in, self-leveling pedals with straps, and rear handle for the caregiver to assist with steering and pushing. Transfers on and off the bike are easier because the adaptive bike has a low step, flip-away handlebar.

The health benefits include lower extremity strengthening, reciprocal leg motion patterning, balancing skills, using visual, spatial perception for steering, and increased social interaction.

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1. Is this a scholarship governor's grant report? Yes No (If yes, go directly to line 16)
 2. Briefly describe the project. What was done and where did the project activities take place? Explain how the beneficiaries and other community members were involved?

An adaptive tricycle/bike is designed for children with physical disabilities that will not allow them to ride a traditional bike. The health benefits include lower extremity strengthening, reciprocal leg motion patterning, balancing skills, using visual, spatial perception for steering, and increased social interaction.

Club Members, Beneficiaries and Community Involvement

Each beneficiary was measured by a local Physical Therapist to get their own custom made bike. The bikes were made by the Rifton company. The bikes do not come assembled; therefore, club members assisted with assembling the bikes. A local fire department volunteered to help the club members with the assembly to ensure that the assembly was done correctly. Club members also assisted with giving the bikes out to the beneficiaries. The bikes were given out in a small group setting, so that the caregivers could be trained how to transfer the child, properly strap them in, and how to steer and use the bike. This was done in different giveaway sessions with club member involved to get the bikes delivered and the caregivers trained. A local fire department allowed us to use their training facility to store the bikes until assembly and giveaway day. The fire station had a large indoor facility where the assembly could be done and the beneficiaries could ride the bikes around in a safe area.

3. How many Rotarians participated in this project? 33

4. What did they do? Please give at least two examples.

Club members assembled the bikes, added a Rotary sticker and blue bow to the bike, distributed the bikes and trained the guardians how to work the bikes.

All cardboard and recyclable plastic was taken by a Rotarian to a recycle center as well.

5. How many non-Rotarians benefited from this project? 11 children and their families

6. Who are the beneficiaries and what is the expected long-term community impact of this project? 11 Special Needs children and their families were gifted a bike in 2023-2024. Last year 38 bikes were assembled and gifted. Families, school staff and the Cheyenne Fire Department staff became more aware of Rotary. A news segment was done and this project was promoted in our community highlighting Rotary as a giving service club.

7. If a cooperating organization was involved, what was their role? A school district physical therapist measured the children to get the correct custom bike ordered. The Cheyenne Fire Department allowed us to store, assemble, distribute and train on the bikes special features.

8. Income:

Income Source	Amount
Rotary Club of Cheyenne	\$16,175
DDF	\$1,000
Total Project Income	\$17,175

9. Expenditures: (number receipts starting with 1 and indicate a receipt # (s) for each expenditure) (Do not include travel expenses)

If international project convert amounts to US dollars	Receipt # (s)	Budgeted Amount	Actual Amount
Bikes	1	19,000	\$17,175.00
Total project expenditures			

#1

Customer no: 2059331



Invoice no: X555E
Date: 11/17/2023
Printed on: 11/17/2023
Terms of Sale: FOB Destination
Payment Terms: Prepay

Sold to:

Cheyenne Firefighters (Admin)
Charitable Foundation
500 Randall Ave
Cheyenne WY 82001

RIFTON EQUIPMENT
P.O. BOX 260 • RIFTON, NY 12471
WWW.RIFTON.COM

Ultimate destination:
Cheyenne Firefighters (Admin)
500 Randall Ave
Cheyenne WY 82001

Customer PO number:

Qty ordered	Qty shipped	Item no.	Description	Tax	Unit price	Extended price
1	0	X320	Small Tricycle	n	2,260.00	2,260.00
			X321 Small frame		1,600.00	
			Red Color		0.00	
			X322 Small loop handlebar		210.00	
			X326 Small backrest pad		150.00	
			X324 Small seat		300.00	
1	0	X320	Small Tricycle	n	2,260.00	2,260.00
			X321 Small frame		1,600.00	
			Pink Color		0.00	
			X322 Small loop handlebar		210.00	
			X326 Small backrest pad		150.00	
			X324 Small seat		300.00	
4	0	X330	Medium Tricycle	n	2,520.00	10,080.00
			X331 Medium frame		1,800.00	
			Blue Color		0.00	
			X332 Medium loop handlebar		220.00	
			X326 Small backrest pad		150.00	
			X334 Medium seat		350.00	
1	0	X330	Medium Tricycle	n	2,520.00	2,520.00
			X331 Medium frame		1,800.00	
			Red Color		0.00	
			X332 Medium loop handlebar		220.00	
			X326 Small backrest pad		150.00	
			X334 Medium seat		350.00	
1	0	X330	Medium Tricycle	n	2,520.00	2,520.00
			X331 Medium frame		1,800.00	
			Line Color		0.00	
			X332 Medium loop handlebar		220.00	
			X326 Small backrest pad		150.00	
			X334 Medium seat		350.00	

Customer Service
Phone: 800 571 8198
Email: sales@rifton.com

Invoice

Proforma

Customer no: 2059331

Sold to:

Cheyenne Firefighters (Admin)
Charitable Foundation
500 Randall Ave
Cheyenne WY 82001



RIFTON EQUIPMENT
PO BOX 260 • RR 101 • WY 82001
WWW.RIFTON.COM

SALES TAX: 4.5%
WY STATE TAX: 4.375%

Invoice no: X555E
Date: 11/17/2023
Printed on: 11/17/2023
Terms of Sale: FOB Destination
Payment Terms: Prepay

Ultimate destination:

Cheyenne Firefighters (Admin)
500 Randall Ave
Cheyenne WY 82001

Customer PO number:

Qty ordered	Qty shipped	Item no.	Description	Tax	Unit price	Extended price
1	0	X340	Large Tricycle	n	2,995.00	2,995.00
			X341 Large frame and seat		2,600.00	
			Blue Color		0.00	
			X342 Large loop handlebar		220.00	
			X336 Large backrest pad		175.00	
1	0	X340	Large Tricycle	n	2,995.00	2,995.00
			X341 Large frame and seat		2,600.00	
			Red Color		0.00	
			X342 Large loop handlebar		220.00	
			X336 Large backrest pad		175.00	
1	0	X340	Large Tricycle	n	2,995.00	2,995.00
			X341 Large frame and seat		2,600.00	
			Black Color		0.00	
			X342 Large loop handlebar		220.00	
			X336 Large backrest pad		175.00	

Customer Service
Phone: 800 571 8198
Email: sales@rifton.com

Invoice
Proforma

Customer no: 2059331



Invoice no: X5551
Date: 11/17/2023
Printed on: 11/17/2023
Terms of Sale: FOB Destination
Payment Terms: Prepay

Sold to:

Cheyenne Firefighters (Admin)
Charitable Foundation
500 Randall Ave
Cheyenne WY 82001

RIFTON EQUIPMENT
ESTD 1964 • 800-571-8198
WWW.RIFTON.COM

Ultimate destination:
Cheyenne Firefighters (Admin)
500 Randall Ave
Cheyenne WY 82001

Customer PO number:

Qty ordered	Qty shipped	Item no.	Description	Tax	Unit price	Extended price	
						Subtotal:	15,625.00
						Discount:	(11,450.00)
						Freight:	0.00
						Sales tax:	0.00
						Total:	17,175.00
						Paid:	0.00
						Please pay this amount:	17,175.00

Remit to:

Rifton Equipment
PO Box 260
Rifton NY 12171-0260

Customer Service
Phone: 800-571-8198
Email: sales@rifton.com

Invoice
Proforma

CHEYENNE ROTARY CLUB
P.O. Box 511
Cheyenne, WY 82003

First Tier Bank
Cheyenne, WY 82001

8025

11/27/2023

PAY TO THE
ORDER OF

Rifton Equipment

\$ **17,175.00

Seventeen thousand one hundred seventy-five and 00/100*****

DOLLARS

Rifton Equipment
PO Box 260
Rifton, NY 12471-0260

Scotty Lou Adariso
AUTHORIZED SIGNATURE

MEMO

Invoice no: X555E

⑈008025⑈ ⑆104113880⑆ 2600711846⑈

10. Please explain any variance of more than 5% between the budgeted amount and the actual amount including the reason for the variance and why the alternative was chosen.

We originally thought we would order 5 bikes and the expense would be about \$8,000. We purchased 11 bikes for a total of \$17,175. There was a budget difference of \$9,175.

11. Project score (5=strongly, 4=agree, 3= neutral, 2=disagree, 1=strongly disagree)

	Project Score	Comments
The overall project was successful	5	
The grant process worked well	4	
My interaction with partner clubs was good	NA	We did not seek partner club support
We achieved the results we expected	5	Very successful project

12. Did you upload photos in your project on matchinggrants.org under the Photos tab? (If not, please do so) Yes

13. What worked well on this project and why? Having been through the process with a large district grant last year, this year was easier to duplicate. Rotary recognition in our community and with our community partners was more evident this year.

14. What did not work well and how would you suggest improving it? Everything went well

15. How was this project publicized? On our clubs website, on our facebook page cheyennerotary.org and the local tv news station.

16. Scholarship Governor's grant only

a. Name of scholarship awardee _____

b. Current school _____

c. University of college they will be attending _____

d. Course of study _____

e. Starting date _____

Project Inventory

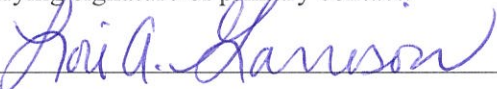
Please list all items provided in this grant that are over \$500 in value and are not expendable.

Item Purchased	Date of Purchase	Cost	Initial Destination/ Location	Comments
11 bikes	11/2/2023	\$17,175.00	Rifton	

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights to the photographs, including copyright, and hereby grant the District, RI and TRF a royalty free irrevocable license to use the photographs now or in the future, through the District and the world in any manner it so chooses and in any medium now known or developed. This includes the right to modify the photographs as necessary in the District's and RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of the District, RI, and TRF.

Please attach all receipts or an invoice and a copy of the check used to pay the invoice. Funds over \$100 not used must be returned to the district grants treasurer.

Certifying signature of primary contact:

 Date: 2/26/2024

Print name Lori A. Garrison

Upload this report on matchinggrants.org in .pdf format only