

District/Governor's/Rotaract Grant Final Report 2023-2024

This report must be completed and uploaded on matchinggrants.org within 30 days after completion of the project but no later than 2 years after the date of approval of the project. For scholarships, the report is due 30 days after payment of funds.

District Grant # (from matchinggrants.org) Project P-4808

Rotary Club: The Rotary Club of Powell Wyoming

Project Title: Santa's Workshop

Project Description: During Powell's Downtown Christmas Festival, held on December 2, Rotarians provide a Christmas craft workshop for community children. Rotarians, with the help of community and High School volunteers, provide guidance and material for local children on how to construct Christmas crafts that they can take home for the Holidays. Additionally, we have a face painting booth provided by a local church and a cookie decorating room. The funds will be utilized to purchase 300 cookies, frosting and craft materials to include glitter, fast dry glue, paper bags, crayons, slime material, colored paper, face painting supplies, cotton for Santa beards and candy sprinkles to list a few.

1. Is this a scholarship governor's grant report? Yes No (If yes, go directly to line 16)

2. Briefly describe the project. What was done and where did the project activities take place? Explain how the beneficiaries and other community members were involved?

Our Communities Christmas Fest takes place around December 2nd of each year in downtown Powell. There is a community center, Plaza Diane, that hosts an enchanted forest, middle school choir and choir club members singing Christmas carols, dancing cloggers and a visit from Santa. We hold our Club's Santa's Workshop along with these activities followed by a Community Lighted parade.

Rotarians, with the help of community and High School volunteers, provide guidance and material for local children on how to construct Christmas crafts that they can take home for the Holidays. Additionally, we have a face painting booth provided by a local church and a cookie decorating room.

Our event was held at the Powell Commons, a local downtown events center.

We had 10 High School FFA, 4 High School Cheerleaders and a few additional student and community volunteers to help with setup, and the kids crafts and take down.

A local church provided face painting for the kids.

We had 261 kids participate in the crafts construction. In all, more than 350 people attended Santa's Workshop.

3. How many Rotarians participated in this project? 11

4. What did they do? Please give at least two examples.

We had two committee chairmen that coordinated the project. They put together a budget and ordered all the necessary craft material purchases. Some got volunteers to sign-up to help. One ordered 300 cookies and icing. One hauled all materials utilized for the project. All participated in set-up for the event and craft instruction and all helped in tear down and clean-up.

How many non-Rotarians benefited from this project?

261 kids, their parents, and grandparents. In all, we believe more than 350 people attended the event.

5. Who are the beneficiaries and what is the expected long-term community impact of this project?

The Rotary Club benefits from good publicity for doing the project. The community and student volunteers become more familiar with Rotary. The students can show on their resumes the volunteer work they do with Civic clubs. This will aid them in possibly receiving scholarships. The community will benefit from being known as a community with a Christmas spirit that provides fun activities to all that want to participate. It makes the community a great place to live. The children that participated had fun and gained some knowledge about Christmas crafts that they can take home.

6. If a cooperating organization was involved, what was their role?

City of Powell – Provided the Commons to hold the event at no cost.

Plaza Diane and Chamber – Advertising and promotional flyers.

Local Church – Painting Booth

High School – FFA and Cheerleader and student volunteers

US Post Office - provided a Santa's mailbox for the kids to mail their letters to Santa

7. Income:

Income Source	Amount
Rotary Club Contribution	\$500.00
Rotary District 5440 Matching Grant	\$500.00
Total Project Income	\$1000.00

8. Expenditures: (number receipts starting with 1 and indicate a receipt # (s) for each expenditure) (Do not include travel expenses)

If international project convert amounts to US dollars	Receipt # (s)	Budgeted Amount	Actual Amount
Various craft items	1		\$83.29
Various craft items	2		\$17.24
Various craft items	3		\$57.76
Various craft items	4		\$97.87
Various craft items	5		\$54.07
Various craft items	6		\$91.92
Various craft items	7		\$10.39
Various craft items	8		\$22.08
Various craft items	9		\$66.32
Various craft items	10		\$100.32
Various craft items	11		\$21.29
Various craft items	12		\$26.36
Cookies and frosting	13		\$103.49

Refreshments and water for helpers	14		\$132.00
Total project expenditures		\$1000.00	\$884.40

9. Please explain any variance of more than 5% between the budgeted amount and the actual amount including the reason for the variance and why the alternative was chosen.

We changed a number of the crafts we planned from what we did last year. We still had twelve craft stations but added the cookie decorating this year. The various materials came in under budget. We decided to change the crafts that the kids were doing so we could provide something different than what they have done in the past. We have done this workshop for the past number of years.

10. Project score (5=strongly, 4=agree, 3= neutral, 2=disagree, 1=strongly disagree)

	Project Score	Comments
The overall project was successful	5	Had 261 kids making crafts.
The grant process worked well	4	
My interaction with partner clubs was good	n/a	
We achieved the results we expected	5	

11. Did you upload photos in your project on matchinggrants.org under the Photos tab? (If not, please do so)

Yes we uploaded 14 photos. We have more upon request.

12. What worked well on this project and why?

Pre-craft preparation. The Club utilized two regular meetings to prep the kids' crafts before the workshop. This allowed the kids the opportunity to make the crafts faster so they could go through all twelve craft stations, get their face painted and decorate cookies.

Securing volunteers well ahead of time.

Ordering the materials ahead of time and staying on budget.

Scheduling the event location ahead of time for setup the night before.

13. What did not work well and how would you suggest improving it?

We would like to get 100% of our Rotary membership working on the project.

A few of our members had to attend a Rotary outbound exchange orientation the weekend of our event. We may look at changing the date next year?

We need to make certain that local families know the event is free.

14. How was this project publicized?

Through some Chamber flyers, and some joint ads in the newspaper with Plaza Diane. (see some copies of some of the ads in the photo section.)

We also put it on our local community online Powell Valley Exchange website.

We put it on our Clubs Facebook page.

15. Scholarship Governor's grant only N/A

a. Name of scholarship awardee _____

b. Current school _____

c. University of college they will be attending _____

d. Course of study _____

e. Starting date _____

Project Inventory

Please list all items provided in this grant that are over \$500 in value and are not expendable.

Item Purchased	Date of Purchase	Cost	Initial Destination/ Location	Comments
N/a				

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights to the

photographs, including copyright, and hereby grant the District, RI and TRF a royalty free irrevocable license to use the photographs now or in the future, through the District and the world in any manner it so chooses and in any medium now known or developed. This includes the right to modify the photographs as necessary in the District's and RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of the District, RI, and TRF.

Please attach all receipts or an invoice and a copy of the check used to pay the invoice. Funds over \$100 not used must be returned to the district grants treasurer.

Certifying signature of primary contact:

A handwritten signature in black ink, appearing to read "Jon McDowell", written over a horizontal line.

Date: 12/15/23

Print name Jon McDowell

[Upload this report on matchinggrants.org](https://www.matchinggrants.org)