

Additional District 5495 Requirements:

5495 has established requirements in addition to those established by The Rotary Foundation above. To be eligible to receive grant funding for any grant program, Rotary Clubs in District 5495 must:

- a) Agree to implement and sign the Rotary Foundation Memorandum of Understanding for clubs. The MOU requires, among other things, that the club has established a financial management plan for administration of grant funds. Note: A club financial plan template is available on the District website which can be adopted or adapted by the club.
- b) A separate bank account required for all Global Grant funds. A separate bank account is not required for District Grants. However, separate accounting of Rotary Foundation funds is mandatory in all cases.
- c) Appoint a Club Rotary Foundation Chair to a 3-year term.
- d) Have at least two members attend the District Foundation Grants Seminar annually. It is highly recommended that the President-Elect and Club Rotary Foundation Chair attend. Note: The Club can send as many participants as desired.
- e) Be current on its RI and District dues, and in good standing with the District, Rotary International, and The Rotary Foundation.
- f) Be current on all required tax returns for the Rotary Club and any associated Club Foundation.
- g) Have established and reported an Annual giving goal to the District Foundation Chair for the current year and for the next year – this is reported online through Rotary Club Central.
- h) Have contributed to the Rotary Foundation Annual Giving Fund in the previous year or the current year.
- i) Be current on all Rotary Foundation Grant reports.

Authorization and Agreement

This memorandum of understanding is an agreement between the club and the district and acknowledges that the club will undertake measures to ensure the proper implementation of grant activities and proper management of TRF grant funds. By authorizing this document, the club agrees to comply with all of the conditions and requirements of the MOU.

On behalf of the Rotary/Rotaract Club of Flagstaff, the undersigned agree to comply with all of the conditions and requirements of the MOU for Rotary year 2023-2024 and will notify Rotary International District 5495 of any changes or revisions to club policies and procedures related to these requirements.

Club President	
Term	2022-23
Name	Meredith Potts
Signature	<i>M Potts</i>
Date	5/27/23

Club President-elect	
Term	2023-24
Name	LAURA TROUT
Signature	<i>Laura Trout</i>
Date	27 May 2023