

Rotary District 5790

Checklist for District Grant Final Report

Checklist of required materials to be submitted before grants are closed

P – 3617 Iowa Park Street Signs

Preparing and submitting a District Grant final report

The "Primary Contact" for the District Grant will perform the steps below:

- Step 1: Insure that all sections of the Individual Project Report (Final Report) form must be completed. For club projects, the certifying signature must be provided by a member of the club.
- Step 2: If necessary, follow up with project contacts to complete missing report information or to address eligibility issues. (i.e. MOU, 990) Please refer to the DG Eligibility Guidelines.

Please note the following required from the clubs:

- X A completed final report with all necessary signatures and form dated.
- X A detailed listing of all monies spent (Date purchased, check number, payee, payer, purpose of expenditure and date of delivery if applicable)
- X A copy of **cancelled checks with endorsement and bank statement** showing payment.
- N/A A copy of all invoices with appropriate dates.
- N/A Invoices must be marked paid, with check number, dated and signed or they are not documentation of funds spent.
- X Proof of payment must accompany all receipts, and the **Rotary club is to be the payer on all checks written.**
- X **In the instance of checks being written to other non-profit organizations, a letter from that organization stating the amount, date of gift, and purpose for which the funds will be/were used.**
- N/A Scholarship monies cannot be written to individual students. The monies must be issued to the college or institution of higher education. Documentation showing that the student is enrolled is required. A letter from the organization granting the scholarship on college/ high school letterhead stating the amount of funds and the actual use of the funds.
- X No project is to benefit any Rotary club or Rotarian
- X The district's procedure for retaining documentation of all grant information is housed on the www.matchinggrants.org website.

District Grant-Final Report Form 2020-21

Upload this completed form to your grant record at www.matchinggrants.org/district.

For any questions contact District 5790 District Grant Sub-committee chair Dan Steele dsteelerotary5790@gmail.com

Do not sent this form directly to Rotary International.

Rotary Club: Rotary Club of Iowa Park, Texas

Project Number: P-3617

Project Title: Iowa Park Street Signs

Project Description

1. Briefly describe the project. What was done, when and where did project activities take place, and who were the beneficiaries?

The City of Iowa Park operates on a relatively low budget. As such, they do not have the funds to place street signs on every street in Iowa Park. This project contributed \$1000 to the City of Iowa Park for the purpose of placing street signs on as many streets within the city limits of Iowa Park, Texas. This project will aid Iowa Parks citizens and emergency vehicles in finding previously unmarked streets.

2. How many Rotarians participated in the project? 15

3. What did they do? Please give at least two examples.

They helped contribute funds toward the project. One initiated the project with the city of Iowa Park.

4. How many Non-Rotarians participated in the project? 1 City Manager and many city workers

5. What are the expected long-term community impacts of the project?

Unmarked streets make it difficult for residents and visitors to locate streets in the city. This project will make it easier for ambulances and fire trucks to locate houses. In addition this project will create much goodwill for Rotary International and the Rotary Club of Iowa Park.

6. If a cooperating organization was involved, what was its role? N/A

Financial Report (District must retain receipts of all expenditures)-*The two yellow cells must be the same.*

7. Income	Amount
1. District Grant funds received from the District	\$500.00
2. Other funding (specify) <u>Rotary Club of Iowa Park</u>	500.00
3.	
Total Project Income	\$1,000.00
8. Expenditures (please be specific and add lines as needed)	
<u>Vendors/Non-profit Expenditures: List</u>	
<u>City of Iowa Park, Texas</u>	\$1,000.00
Total Project Expenditures	\$1,000.00

9. By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all of the information contained herein is true and accurate. I warrant that I own all rights in the photographs, including in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF

Certifying Signature



Date: 5/30/2021

Print name, Rotary title, and club

Lawrence D. Petrash, Club Rotary Foundation Chair
Rotary Club of Iowa Park, Texas

When completed, please notify the District Rotary Foundation Grant Sub-Committee Chair (DGSC):
dsteelerotary5790@gmail.com



City of Iowa Park

(940) 592-2131 FAX (940) 592-4793

103 N. Wall – P.O. Box 190 Iowa Park, TX 76367-0190

www.iowapark.com

April 29, 2021

Iowa Park Rotary Club,

On behalf of The City of Iowa Park, I would like to thank you for your donation of \$ 1,000.00 for street name signs.

Thank you again for your donation!

Sincerely,

Becky Ferguson

CITY OF IOWA PARK

REC#: 00684620 1/22/2021 8:35 AM
OPER: DT TERM: 001
REF#: 2069
PAID BY:

TRAN: 250.0000 UNCLASSIFIED
ROTARY DONATION STREET SIGNS
UNCLASSIFIED 1,000.00CR

TENDERED: 1,000.00 CHECK
APPLIED: 1,000.00-

CHANGE: 0.00

ROTARY CLUB OF IOWA PARK
SERVICE ACCOUNT
FO BOX 3
IOWA PARK, TX 76067

88-1288/1118 2069

DATE 02-21-2021

PAY TO City of Iowa Park \$ 1,000.00
OR ORDER OF One thousand and 00/100 DOLLARS

PILGRIM BANK
[Signature]

⑆111911888⑆

Acct #310000674, Ck #2069, 1/26/2021, \$1,000.00



2401 S JEFFERSON AVE
 MT PLEASANT, TX 75455
 877-303-3111

Toll Free 877-303-3111
 www.pilgrimbank.com

FINANCIAL SERVICES STATEMENT

Northeast TX Region	Panhandle-North	Central Region
Pittsburg	Wellington	Iowa Park
Mt Pleasant	Clarendon	Wichita Falls
Sulphur Springs	Vernon	Holliday
	Electra	Windthorst

*****AUTO**SCH 5-DIGIT 76351

3710 0.5950 AV 0.398 15 1 237



ROTARY CLUB OF IOWA PARK

SERVICE ACCOUNT



INTEREST RECEIVED TO DATE		CUSTOMER NUMBER plapt	
		[REDACTED]	
INTEREST TO DATE		FROM DATE	TO DATE
		12/31	01/29/2021
SSN		PAGE	1

MEMBER FDIC

Please examine your statement at once and report any discrepancy within ten days. See reverse side for important information.

***** COMMUNITY CHECKING

*****# [REDACTED] PREVIOUS BALANCE [REDACTED]

Date Debits / Credits Description



NUMBERED CHECKS

#	Date.....	Amount	#	Date.....	Amount	#	Date.....	Amount
2069	01/26	1,000.00						

