

District Grant Application

Rotary Club of: Lakewood	Date: June 15, 2020
Project Name/Title: Project Shepherd	
Project Leader Name: Lisa Azevedo	Phone #: 5628669011
Project Leader Email: lazevedo@busd.k12.ca.us	

1. Please provide a brief description of the project, and indicate the project beneficiaries (who is being served?):

Project Shepherd is a City of Lakewood assistance program which collects food, toys, personal care items and school items for needy community members. Project Shepherd serves the community year round by providing emergency food and utility bill assistance for those that qualify. Hundreds of families are served each year. This year, due to the COVID crisis, more than ever the project needs funding support.

The December holiday program again serves the needy within the City of Lakewood. Low income families can apply to have holiday meals provided along with toys for children for the holidays.

Finally, during the summer months, Project Shepherd does a backpack drive to collect school supplies for the upcoming new year. These supplies are delivered to the children within the city who may need assistance with a new backpack and other school materials such as paper, pencils, crayons etc.

2. Indicate the project start and end dates: *(The project may not begin prior to the district receiving approval from TRF. Reimbursements for earlier expenses are not eligible. Projects must have an end date no later than the end of the Rotary year.)*

Project start date:	8/1/2020
Project end date:	1/1/2021

3. Project location (select one): **Community** **Mexico**
(If the project is in Mexico, will there be a Rotary club from Mexico involved in the project? If so, indicate the name of the Rotary club and explain the members' involvement.)

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4. List the project funding amounts *(Club contribution must be equal to or greater than the amount requested from the district):*

Club contribution:	\$	1858
District DDF (amount requested from district):	\$	1858
Other participating clubs - list club name(s) and contribution amount(s) below:		
	\$	
	\$	
Grant Project - Total	\$	3716

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5. **Indicate whether there is other involvement and financial support** (If non-Rotary organizations will be involved in your club project, please describe the involvement and any financial support you are receiving for the project – for example, in-kind contributions, discounts, cash donations):

Project Shepherd receives contributions from other organizations such as the Lakewood Regional Medical Center, Lakewood Macy's, F&M Bank, Lakewood YMCA, Anthony Rendon's office and Supervisor Janice Hahn's office.

6. **Describe the participation of club members** (Your club members must be actively involved in this project. Please indicate how many members of your club will participate in this project and describe their activities):

Club members participate in the summer by shopping for the student backpacks. Multiple members spend time stuffing the student backpacks with the school supplies. Members participate in the emergency food collection and distribution throughout the year. Multiple members spend time working at the food distribution center during the holidays to assist with the holiday meal distribution. Multiple members spend time at the Lakewood Mall collecting toy donations for the holiday toy give away. Multiple members help distribute holiday meals and gift cards to seniors during the holiday season.

7. **Describe how funds will be safeguarded and tracked** (If funds are to be distributed to a partner in Mexico who will be responsible for the funds? How will transfers of funds to Mexico be handled?):

Project Shepherd funds will be distributed to the Project Shepherd Non-profit. The non-profit is accountable for all funds received. The Lakewood Rotary Club sits as a community Board Member for Project Shepherd and will be made aware of and have a say in how the funds are spent.

8. **Describe how your club will use the project funds** (list the types of expenses / items to be purchased):

Backpacks for students
School supplies such as pencils, crayons, paper, rulers, scissors etc.
Christmas toys for children
Food supplies
Grocery store gift cards