

# Individual Project Report

Scan and return this completed form to either Mike Anderson [hogdogmike@mac.com](mailto:hogdogmike@mac.com) or Bill Griffin [bill.griffin@halifax.org](mailto:bill.griffin@halifax.org)

Rotary Club: St. Paul  
 Project Title: Dictionary Project  
 Progress report  Final report

## Project Description

1. Describe the project. What was done, when, and where did project activities take place? If this is a progress report, what remains to be done?

We completed our annual project to provide dictionaries to third-graders at five area schools. 114 dictionaries were purchased and distributed to the students in early November. The dictionaries were hand delivered by Rotary members.

2. How many people benefited from this project? 114

3. Who were the beneficiaries, how were they impacted by this project, and what humanitarian need was met?

Beneficiaries were third-grade students in St. Paul, St. Libory, Elba, Loup City and Palmer.

4. How many Rotarians participated in the project? 13

5. What did they do? Please give at least two examples, not including financial support provided to the project.

Rotarians arranged for the purchase, preparation and delivery of the dictionaries.

6. If a cooperating organization was involved, what was its role?

N/A

## Financial Report (District must retain receipts of all expenditures for at least five years)

Currency Used: US\$ Exchange Rate: \_\_\_\_\_ = 1 USD

7. Income

Sources of Income	Currency	Amount
1. District Grant funds received from the District		125
2. Other funding (specify) club funds		1129
<b>Total Project Income</b>		1254

8. Expenditures (please be specific and add lines as needed)

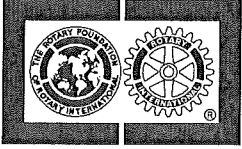
Budget Items	Name of Supplier	Currency	Amount
1. 114 dictionaries	Dictionary Project, LLC		1254
2.			
3.			
<b>Total Project Expenditures</b>			1254

## Certifying Signature

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all of the information contained herein is true and accurate. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

Certifying Signature  Date: 11-15-13  
 Print name, Rotary title, and club Steve Studnicka, President, Rotary Club of St. Paul

To be completed by the District Rotary Foundation Committee Chair:  
 District Grant # \_\_\_\_\_ Individual Project Report # \_\_\_\_\_



## District Grant Report Instructions

### Preparing and submitting a District Grant (DG) report

- Step 1: Complete each section of the attached form. Scan form and all receipts related to the project. Complete this report within two weeks of project completion.
- Step 2: If necessary, follow up with project contacts to complete missing report information or to address eligibility issues. Please refer to the DG Eligibility Guidelines.
- Step 3: Email scanned report, including receipts, with accompanying bank statement(s) to The District Grant Chair Mike Anderson [hogdogmike@mac.com](mailto:hogdogmike@mac.com) or District Rotary Foundation Chair Bill Griffin [bill.griffin@halifax.org](mailto:bill.griffin@halifax.org)

### Please note the following:

- Reports must be submitted using the form below. *Please type the report.* Retain a copy of the entire report for your records.
- Clubs should retain original receipts for all grant-funded expenditures and provide copies to the district. The district must maintain copies of all receipts related to grant-funded expenditures in accordance with local laws and for a period of at least five years following closure of the grant.
- Bank statements showing grant deposit and all expenditures related to the grant must be maintained by the club and a copy scanned and emailed as instructed above..



P.O. Box 385 • 721 7th St.  
St. Paul, NE 68873  
308-754-4426

P.O. Box 624 • 650 P St.  
Loup City, NE 68853  
308-745-0573

P.O. Box 177 • 1634 16th Ave.  
Central City, NE 68826  
308-946-3018

www.bankwithcitizens.com

ROTARY INTERNATIONAL OF ST PAUL  
C/O DAVE HARRINGTON  
105 BRUCE CIRCLE  
ST PAUL NE 68873

Aug 31, 2013

Pg 1 of 1

Regular Business Checking		
08/01/2013 Beginning Balance		16,891.11
9 Deposits/Other Credits	+	4,707.33
10 Checks/Other Debits	-	6,560.93
08/31/2013 Ending Balance		15,037.51

08/01/2013 Beginning Balance			16,891.11
08/01/2013 Deposit		432.50	17,323.61
08/01/2013 Check	2498	23.92-	17,299.69
08/05/2013 Check	2500	25.00-	17,274.69
08/05/2013 Check	2499	100.00-	17,174.69
08/09/2013 Deposit		.30	17,174.99
08/09/2013 Deposit		1,261.69	18,436.68
08/12/2013 ACH Deposit		64.06	18,500.74
ROTARY CLUB DUES			
08/12/2013 Check	2490	1,804.63-	16,696.11
08/16/2013 Deposit		399.09	17,095.20
08/19/2013 Check	2489	375.00-	16,720.20
08/22/2013 Deposit		169.42	16,889.62
08/22/2013 Deposit		820.00	17,709.62
08/22/2013 Deposit		1,450.00	19,159.62
08/22/2013 Check	2501	583.93-	18,575.69
08/23/2013 Check	2506	24.45-	18,551.24
08/28/2013 Check	2504	1,254.00-	17,297.24
08/29/2013 Check	2507	100.00-	17,197.24
08/30/2013 Deposit		110.27	17,307.51
08/30/2013 Check	2502	2,270.00-	15,037.51

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$ .00	\$ .00
Total Returned Item Fees	\$ .00	\$ .00

DEPOSIT TICKET

CITIZENS BANK & TRUST  
MEMBER FDIC

Date: August 1, 2013  
Name: St. Paul Rotary Club

CURRENCY	27.00	13.50	12.00	20.00	90.00	90.00	90.00	90.00	90.00	432.50
COIN										
CHECKS										
ATM										
STRAIGHT										
PROFIT										
TOTAL DEPOSIT										432.50

ACCOUNT NUMBER: 115924  
TOTAL DEPOSIT: \$ 432.50

08/01/2013 115924 432.50

DEPOSIT TICKET

CITIZENS BANK & TRUST  
MEMBER FDIC

Date: 8/15/13  
Name: St. Paul Rotary Club

CURRENCY	5.00	14.09	90.00	110.00	90.00	90.00	90.00	399.09
COIN								
CHECKS								
ATM								
STRAIGHT								
PROFIT								
TOTAL DEPOSIT								399.09

ACCOUNT NUMBER: 115924  
TOTAL DEPOSIT: \$ 399.09

08/16/2013 115924 399.09

08/01/2013 115924 432.50

08/01/2013 4:02 PM  
878 1 717M 5 Seq# 14  
Account 115924  
DOR Deposit 432.50

08/16/2013 115924 399.09

08/16/2013 4:02 PM  
878 1 717M 7 Seq# 75  
Account 115924  
DOR Deposit 399.09

Notice Of Checking Deposit Adjustment - CB&T

DATE OF NOTICE: 8/8/2013

Your recent deposit dated 8/8/2013 in the amount of \$1,261.69 was out of balance by the amount listed below. For your convenience, we have adjusted your account to balance this transaction by CREDITING your account. The reason for the adjustment was: **THERE WAS A MISTAKE IN YOUR ADDITION.**

If you have any questions, please call our Account Services Department at 306-754-4256. Thank you for letting us be of assistance to you.

ST PAUL ROTARY

ACCOUNT NUMBER: 115924  
OUT OF BALANCE AMOUNT: \$0.30

DEPOSIT TICKET

CITIZENS BANK & TRUST  
MEMBER FDIC

Date: 8/22/13  
Name: St. Paul Rotary Club

CURRENCY	10.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	820.00	
COIN																					
CHECKS																					
ATM																					
STRAIGHT																					
PROFIT																					
TOTAL DEPOSIT																					820.00

ACCOUNT NUMBER: 115924  
TOTAL DEPOSIT: \$ 820.00

08/22/2013 115924 820.00

08/09/2013 115924 .30

08/22/2013 115924 820.00

300010102001

DEPOSIT TICKET

CITIZENS BANK & TRUST  
MEMBER FDIC

Date: 8/8/13  
Name: St. Paul Rotary Club

CURRENCY	105.00	13.99	158.20	90.00	90.00	189.00	655.00	1261.69
COIN								
CHECKS								
ATM								
STRAIGHT								
PROFIT								
TOTAL DEPOSIT								1261.69

ACCOUNT NUMBER: 115924  
TOTAL DEPOSIT: \$ 1,261.69

08/09/2013 115924 1,261.69

08/09/2013 4:59 PM  
878 1 717M 8 Seq# 14  
Account 115924  
DOR Deposit 1,261.69

#Processed Next Business Day

DEPOSIT TICKET

CITIZENS BANK & TRUST  
MEMBER FDIC

Date: 8/22/13  
Name: St. Paul Rotary Club

CURRENCY	11.00	12.92	55.50	90.00	119.42
COIN					
CHECKS					
ATM					
STRAIGHT					
PROFIT					
TOTAL DEPOSIT					169.42

ACCOUNT NUMBER: 115924  
TOTAL DEPOSIT: \$ 169.42

08/22/2013 115924 169.42

08/22/2013 4:59 PM  
878 1 717M 8 Seq# 14  
Account 115924  
DOR Deposit 169.42





ORDER FORM / Club Invoice

**USA Dictionary Project**

c/o Dictionary Project, LLC.

P.O. Box 2265

Monument, CO 80132

usadictionary@comcast.net

**ORDER DEADLINE: October 1, 2013**

***"We understand we are purchasing these dictionaries to be given free to individual students and not intended for schools use or ownership."***

**PLEASE include e-mail above in your contacts list!**

**(Non-rotary groups welcomed)**

Rotary (Other) Club of: Saint Paul, Nebraska

Rotary (Other) District Number: 5630

Club Contact: Joe Mlinar

Contact e-mail: joe.mlinar.g94s@statefarm.com

Contact phone number: 308-754-4662

Number of Dictionaries Requested: 114 (19) cases

- ★ Order in even units of 6 books per case.
- ★ Minimum order of 48 books (8 cases).
- ★ Shipped to continental USA locations.
- ★ Order extra's please!

Amount @ \$11.00 each (07/15/13) = \$ 1254<sup>00</sup>

Check Number:

Refund policy listed on website -- NO REFUNDS after October 15

We **DO NOT** want club labels - check here [ ] no decrease in cost

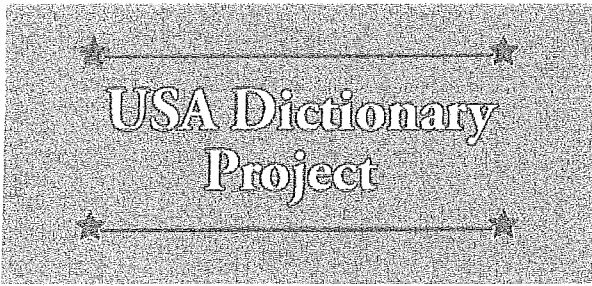
Check made out to **USA Dictionary Project** and send order and check to above address.

COMMERCIAL "main street" business FedEx shipping location *required*:

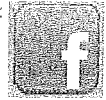
- Clubs will be billed for any extra charges incurred. i.e.: residential delivery, lift gate required, inside delivery or address correction required/requested.
- **Expect delivery Nov 1 - 7**, see website for shipping notes.
- Orders to major cities or over 48 cases *may* be shipped palletized.







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 [Ordering](#)  
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## ORDERING GUIDELINES

Price for 2013 is \$11.00 per dictionary. (shipping and handling included)

### Price includes:

- **Dictionary:** This is a beautiful, full color hard cover dictionary, **MADE IN AMERICA**, with a retail value of \$19.99.
- a two-color service Club Label with space for your Club name and space for the students to write their own name.
- the Rotary 4-way test printed on the label for Rotary clubs. Other things for other service clubs.
- your district's web site address (extra labels in case of label pasting mistakes).

We do not provide your Sponsor Labels. Most clubs use laser labels and design their own with outstanding results. These are placed right below your Club Label. Number of dictionaries:

Please order in units of six (6) Dictionaries. Minimum Order: 48 books - due to shipping requirements.

**Order Deadline: October 1, 2013**

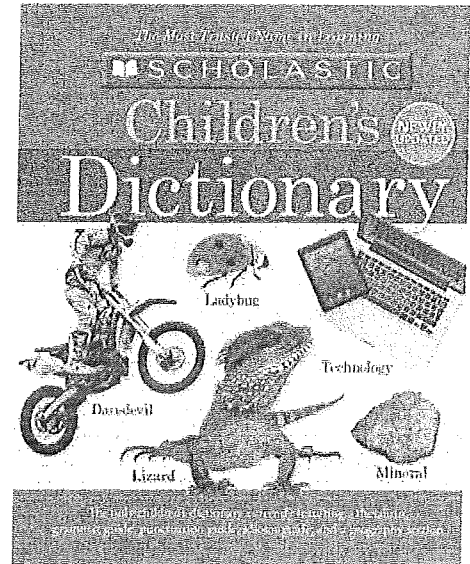
*Please print the order form/club invoice, complete, enclose check, make copy for your records, and mail to place your order.*

Click [HERE](#) for pdf version of the Order Form

Click [HERE](#) for Word Document version of the Order Form

usadictionary@comcast.net

Receipt of check will be acknowledged by e-mail with an order confirmation.  
rev 07/15/2013



The greatest LOCAL hands-on community service project ever....just not the only one.

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P.O. Box 2265, Monument, CO, 80132



ROTARY INTERNATIONAL OF ST. PAUL  
105 BRUCE CIRCLE  
ST. PAUL, NE 68873

76-206/1019

2504

DATE 8/22/13

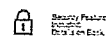


PAY TO  
THE ORDER OF

*USA Dictionary Project*

*\$ 1254<sup>00</sup>*

*one thousand two hundred fifty four and 00/100* DOLLARS



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P.O. BOX 385  
SAINT PAUL, NE 68873  
308-754-4426

*[Signature]*

MEMO *114 Dictionaries*

177

⑆ 104902062⑆ 11 592 40 2504

*[Signature]*

