



District Grant Final Report

2019-2020

This report must be completed and uploaded on matchinggrants.org within 30 days after completion of the project but no later than 2 years after the date of approval of the project.

District Grant # P-2851, P-143

Rotary Club: Rotary Club of Cheyenne

Project Title: 2nd Grade Literacy and Ethics

Project Description:

1. Briefly describe the project. What was done and where did the project activities take place? Explain how the beneficiaries and other community members were involved?

This Literacy & Ethics Project uses a children's picture book to promote literacy and character development using the Four-Way Test, and is provided to every 2nd grade student in Laramie County. Andy & Elmer's Apple Dumpling Adventure is the story of a young entrepreneur who starts an apple dumpling business. With the guidance of a mysterious voice, conveying the Four-Way Test, he turns his venture into a wonderful success and makes friends along the way. Rotarians read these books to second graders in local schools, follow a provided lesson plan to talk about words that might be unfamiliar to students, discuss how we determine what is right and wrong or why people serve in our communities, and then distribute paper-back activity books to each student for them to take home. The workbooks allow the students to revisit and engage with the story, and allow parents to discuss the themes of ethics and community service as well. Rotary Club of Cheyenne covers students in two of three triads of Laramie County School District #1 and all of Laramie County School District #2; Cheyenne Rotary After Hours Club covers students in the third LCSD1 triad.

While we have the materials on hand for every 2nd grade student, COVID-19 unfortunately resulted in the cancellation of presentations and deliveries scheduled for after spring break for some local schools. This represented 6 schools, and an estimated 287 students which did not receive materials this year. After consulting with LCSD1 staff, there is no current way to distribute materials to those students who are now all studying from home. This project for the year 2019-2020 has been suspended.

Through the Boys and Girls Club of Cheyenne, Rotary Club of Cheyenne President Robin Sims recorded a reading of the book, which is being shared through social

media to students at the Boys and Girls Club. You can see that reading at [Andy & Elmer's Apple Dumpling Adventure read by Robin Sims](#).

This 2nd Grade Literacy and Ethics Project will be an ongoing project for the Rotary Club of Cheyenne. We will be storing the materials that were not delivered this year, and will be using those for the project next year.

2. How many Rotarians participated in this project?
 - Planning and Organizing – 8 Rotarians
 - Sorting and Packaging – 4 Rotarians plus 14 Interact (SHS and EHS Interact) and one RYE student
 - Reading and Distribution – 25 Rotarians
3. What did they do? Please give at least two examples.

See above

Sorting and Packaging Description. Materials come in standard order quantities. Rotarians and Interact Students verify the contents, stamp the materials as having been donated by Rotary, insert book marks and a letter to parents to describe what Rotary is and what this book is about, and then repackage workbooks and teacher materials (book copies, posters, lesson plans) into boxes for each school based on the estimated number of students in the schools/classrooms.

Reading and Distribution Description. As schools and teachers become more familiar with this project (this is our second year), more schools have asked for a Rotarian to not only deliver the books but also to read to the students and present the lesson plan. One Rotarian, who read at multiple schools, even made apple dumplings for every student. The students were thrilled!

4. How many non-Rotarians benefited from this project? _____

While we had planned to reach approximately 850 students and 25 classrooms, we were able to reach approximately 575 students in 19 classrooms before we were forced to suspend the project. Teachers in those classroom report that they also benefited, as they had a tool to help guide students in the classroom.

5. Who are the beneficiaries and what is the expected long-term community impact of this project?

All second grade students in Laramie County will be exposed to the 4-Way Test through the reading of this book and the presentation of the lesson plan provided, helping children learn a valuable tool that can be used to make ethical decisions throughout their lifetime. Coloring activity books provide opportunity to continue to read and reinforce the message with a book that each student can claim as their own. Parents will hopefully read the letter and the book, and are also exposed to the 4-Way Test and Rotary.

6. If a cooperating organization was involved, what was their role?

The LCSD1 and LCSD2 administrators were involved in providing school and student numbers. East High School and South High School Interact Club provided assistance by sorting and packaging materials by school.

7. Income:

Rotary Club of Cheyenne	\$ 1,286.70
P-3143 District 5440 Literacy Grant 2018 Competition Award	\$ 1,000.00
P-2851 District 5440 Literacy Grant received 2019	\$ 1,000.00
Total Funding	<u>\$ 3,286.70</u>

8. Expenditures: (number receipts starting with 1 and indicate a receipt # (s) for each expenditure) (Do not include travel expenses)

Actual Expenses

Soft cover books, new classrooms and replacements	\$ 295.20
Four-Way Test posters	\$ 136.00
Activity books	\$ 2,340.00
Four-Way Test bookmarks	\$ 125.00
Shipping and handling	\$ 329.00
Receipt 1 – Books and Materials	<u>\$ 3,225.20</u>
Receipt 2- Printing and other expenses	<u>\$ 61.50</u>
Total Expenses	<u>\$ 3,286.70</u>

9. Please explain any variance of more than 5% between the budgeted amount and the actual amount including the reason for the variance and why the alternative was chosen.

None

10. Project score (5=strongly, 4=agree, 3= neutral, 2=disagree, 1=strongly disagree)

	Project Score	Comments
The overall project was successful	4	.
The grant process worked well	5	
My interaction with partner clubs was good	N/A	
We achieved the results we expected	4	While the timing of COVID-19 impaired our ability to reach as many students as we planned, it does not impact our assessment of the success of the project

11. Did you upload photos in your project on [matchinggrants.org](https://www.matchinggrants.org) under the Photos tab?
(If not, please do so)
Yes

12. What worked well on this project and why?

This project brings a number of Rotarians to volunteer, exposes teachers, parents and students to Rotary in a positive and impactful way.

13. What did not work well and how would you suggest improving it?

See above discussions about COVID-19 impacts. We will continue to try to present this project earlier in the school year. Not because of the pandemic, but because it allows teachers to use the Four Way Test to help students make better decisions all school year.

14. How was this project publicized?

Email and letters to the schools. Letters to each parent. Social media and newspaper article.

Project Inventory

Please list all items provided in this grant that are over \$75 in value and are not expendable.

Item Purchased	Date of Purchase	Cost	Destination/ Location	Comments
Activity Books – approx. 300	10/22/2019	\$720.00 + SH	Club President	Materials will be applied to next year’s project

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights to the photographs, including copyright, and hereby grant the District, RI and TRF a royalty free irrevocable license to use the photographs now or in the future, through the District and the world in any manner it so chooses and in any medium now known or developed. This includes the right to modify the photographs as necessary in the District’s and RI’s sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of the District, RI, and TRF.

Please attach all receipts or an invoice and a copy of the check used to pay the invoice. Funds over \$100 not used must be returned to the district grants treasurer.

Certifying signature of primary contact  Date: April 17, 2020

Print name Robin Sims, President, Rotary Club of Cheyenne

Upload this report on matchinggrants.org in .pdf format only