

OFAC Review Checklist

Project Country

Destination of money or goods

Name of the organization or individual:
If an organization, name of the representative:
Address:
Email address:
Website address (if available):

US dollar amount of funds or list of goods

Is this part of a larger project?

Information for money transfer (do not provide routing numbers unless asked)

Name of the bank/financial institution:
Address:

Bank account information (do not provide account numbers unless asked)

Name of the account:
Name of the signatories:

Purpose of the payment/gifts

Project partners in the project country

Name of the organization or individual:
If an organization, name of the representative:
Address:
Phone number:
Email address:
Website address (if available):

Vendors in the project country where project supplies will be purchased from

Name of the organization or individual:
If an organization, name of the representative:
Address:
Phone number:
Email address:
Website address (if available):

Steps in the trail of money/goods to destination- Please designate how the money will be transferred (electronically, check, in what currency, etc.)

From TRF to:	(enter organization/individual)
From district or club to:	(enter organization/individual)
Then to:	(enter organization/individual if applicable)
Then to:	(enter organization/individual if applicable)

Will the above be handled in installments?