

Yonkers-East Yonkers Rotary/Westhab Arts Enrichment Program

Meeting Summary 14 September, 2018

Present:

Yonkers Rotary President Sundra-Lee Ingemanson, Yonkers Rotary Foundation Chair Bina Ahmad, Project Leader (Yonkers Rotary Consultant) Nia Mason, Westhab Director of Youth Services Giselle Ayala and Westhab Program Coordinator,. Helena Laborde

Meeting Summary:

1. Project – After-School Art Enrichment Program - start date for the first semester, will be Thursday October 18, 2018.
2. There will be 2 classes of 1 hour each, every Thursday 3:15pm to 4:15 pm and from 4:30 to 5:30 pm.
3. The classes will be split on the basis of age. - total of about 23 students.
4. There will be 2 12-week sessions.
5. Westhab will provide the Classroom and the students for the After-School Art Enrichment Program.
6. Helena will provide the Rotary Club with the photo releases for publication on the Rotary Club website, Facebook Page and any newspaper.
7. Project Leader Nia will purchase all necessary supplies for the Fall semester (pre-approved by the Club) as per the budget and upon presentation of invoices to the Club will be reimbursed.
8. Nia will prepare and submit Lesson Plans to the Rotary Club designed so that the kids can express their own artistic creativity rather than copy any specific item.
9. Nia will prepare a Conclusion report after each semester. Rotary Members may visit classes from time to time.
10. The children may be taken out to visit buildings but that will be contingent upon having a Westhab Youth Counselor or Coordinator with the children at all times they are outside.
11. If for some reason class cannot be held on a certain day due to bad weather or facility issues, there will be a make-up class.