

## 2018 – 2019 District Grant Final Report

**Final reports are due within 30 days of the project ending, and no later than June 1, 2019.** Please complete this form by filling in the fields below. You must also provide a scanned copy of valid Proof of Payment (PoP) for all expenses listed. Acceptable PoPs include: cancelled checks, bank statements, bona fide itemized receipts. Once you have completed the report, please save it as a pdf document at <http://www.matchinggrants.org/district/> on the Documents tab of the project page before clicking the "Reported" button on the Administration page.

**Rotary Club** Plainfield **District Grant #** P-2272

**Project Title** Birthday Bags

- Briefly describe the project. What was done, when and where did project activities take place, and who were the beneficiaries? List any changes that might have occurred.  
Club members went shopping to purchase all the items for the Birthday Bags: cake mix, candles, icing, plates, napkins, table cloth, balloons, noise makers, birthday hat and a pan if they need one. Then we met at a members office to pack the bags and delivered them to the local food pantry for distribution.
- How many Rotarians participated in the project? 7
- What did they do? Please give at least 2 examples.  
Various shopping trips to get the best cost on items  
Pack and deliver bags to food pantry
- How many non-Rotarians benefitted from this project? 35 to date, many more to come
- What are the expected long-term community impacts of the project?  
We plan on continuing to supply these bags to local food pantries as long as there is a need
- If a cooperating organization was involved, what was its role?  
Our local food pantries distribute the bags to the families in need of a child's Birthday Party
- How did you share the news of your project?  
We share with public during our interactions at fundraisers and while selling duck tickets for our annual Ducks4Bucks race. We will also be doing a press release to the local papers and on FaceBook.

### Financial Summary – Be sure that Income equals Expenditures!

8. <u>Income</u>	<u>Amount</u>
District Grant funds received	\$288.00
Club contribution	\$291.04
Other funding (specify)	0
<b>Total Project Income</b>	<b>\$579.04</b>

9. Actual Expenditures Valid Proof of Payment must be saved in pdf on <http://www.matchinggrants.org/district/>

<u>Date</u>	<u>Expense Type</u>	<u>Vendor</u>	<u>Amount</u>
9/27/18	Bag supplies	Walmart	\$152.07
9/28/18	Bag supplies	Walmart	\$14.26
10/5/18	Cake Pans	Amazon	\$112.70
11/8/18	Custom Bags	Designs by Erica	\$248.00
5/31/19	Bag supplies	Walmart	\$52.01
<b>Total Project Expenditures</b>			<b>\$579.04</b>

By completing this report, I confirm that to the best of my knowledge my Club has abided by the District Grants Program Details as set forth by Rotary International District 6450 and is in compliance with The Rotary Foundation

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Grants Terms and Conditions. Any deviation may result in a requirement to return District Funds. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

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